

Course Information Booklet





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Fremantle Pty Ltd**

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1. BACKGROUND

1.1 THE PERFECT PLACE TO START YOUR DIVING CAREER!

1.1.1 KEY PERSONNEL

The Underwater Centre Fremantle Pty Ltd (TUCF) is a five-way partnership between Colin Murphy, Anthony (Dusty) Miller, Perth Diving Academy Pty Ltd (PDA), Craig Maddison and Ian Milliner. The shared backgrounds of our stakeholders give students and clients of TUCF access to a first class combination of knowledge, skills and experience necessary to start a career as a commercial diver.

- a) Colin and Dusty were the founders and operators of Contract Diving Services (CDS), for 19 years one of Australia's largest and most successful diving contractors. Since the sale of CDS to American Oilfield Divers, Colin has moved on to run Allied Diving Services Pty Ltd then working with Neptune Diving Services which undertake both onshore and offshore subsea contracting work. Dusty is now Business Development Manager at TUCF. Both Colin and Dusty play an active role in the company as advisors, supervisors and trainers and between them have over 70 years experience in the onshore and offshore commercial diving industry.
- b) Perth Diving Academy offer 30 years of diver training excellence throughout Western Australia. PDA is recognised as the largest retail diving business in Australia, and their group now consists of six retail diving outlets.
- c) PDA founder and TUCF Director Hugh Morrison co-authored the text International Scuba Diver, which has sold in excess of 100,000 copies in Australia, as well as a number of other diving reference books. He has personally trained the majority of the NASDS/FAUI Diving Instructors in Australia, and his diving and instructional ability is acknowledged throughout the country. As a professional educator, Hugh oversees the areas of dive instruction and commercial diver training within TUCF.
- d) Ian Milliner comes to the company with eighteen years naval diving experience and eight years as the National Manager of the National Association of Scuba Diving Schools (NASDS). Since leaving the RAN, Ian has developed a reputation as one of the region's leading commercial diver trainers. He also provides advice to government and industry on the development of diving safety management systems and undertakes regular diving audits for government and industry.
- e) Craig is a qualified Master Mariner Class 1 and was formally the General Manager of Adsteam Offshore, a diversified company providing marine vessels and crewing services to the Australian offshore oil and gas industry.



Dusty Miller, TUCF Business Development Manager, Senior Instructor, Dive Supervisor and shareholder



Ian Milliner, TUCF Managing Director, Senior Instructor, Dive Supervisor and shareholder

The company was originally formed as a consortium with the owners and operators of The Underwater Centre Fort William (Scotland) and The Underwater Centre Tasmania. The opportunity to freely exchange information, training programs and techniques, and instructional expertise and experience with these schools provided The Underwater Centre Fremantle with an excellent base



from which to build a first class occupational diving school in Fremantle. In September 1997, The Underwater Centre Fremantle Pty Ltd (TUCF) severed its formal ties with Tasmania and Fort William and now trades in its own right.

1.1.2 ACCREDITED TRAINING

TUCF provides nationally accredited training both as an RTO and under the Commonwealth Government’s Australian Diver Accreditation Scheme. TUCF is also ISO 9001 Accredited and a member of IMCA (International Marine Contractors Association), the worlds leading trade association for the offshore diving industry.

Since its inception in February 1996, The Underwater Centre Fremantle has serviced a large number of individual divers, as well as numerous corporate clients, both within Australia and overseas. The work completed for these customers has included the delivery of various diver training programs, supply of specialised diving equipment, consulting services, logistics support and the conduct of hyperbaric oxygen programs. Clients have included:

- Allied Diving Services Pty Ltd
- Australian Federal Police
- Aqualib Marine Diving Company
- Aquenal Pty Ltd
- Australian Diver Accreditation Scheme
- Australian Institute of Marine Science
- BHP Billiton
- Breswater Marine Contracting BV
- Brown & Root (Singapore)
- Cal Dive International
- Ceanic Corporation Pty Ltd
- Coffey
- Contract Diving Services Pty Ltd
- Coogee Resources Ltd
- Covus Corporation Pty Ltd
- CSIRO
- DAL Science & Engineering Pty Ltd
- Dempsey Australia
- DOF Subsea
- Defence Material Organisation
- East Fremantle Football Club
- Fraser Diving (Australia) Pty Ltd
- Fremantle Diving Centre
- Fremantle Football Club (The Dockers)
- Fremantle Hospital Hyperbaric Unit
- Fremantle Port Authority
- Fugro Survey Pty Ltd
- Geraldton Port Authority
- Great White Shark Expeditions (Greg Norman's MY Aussierules)
- Hallin Marine Systems (Singapore & Brunei)
- Hamersley Iron Pty Ltd
- Indianic Diving Services
- Inpex Browse Ltd
- Integrated Subsea Services
- IRC Environment
- Jazz II Charters Pty Ltd
- MacMahons Contractors (WA)
- Marine & Civil
- MKPM Pty Ltd
- Murdoch University
- Mscience Pty Ltd
- Nautronix MariPro Incorporated
- Neptune Construction Services
- Neptune Diving Services
- Neptune Marine Services
- Oceaneering Australia Pty Ltd
- Oceanic Offshore Pty Ltd
- OceanWorks International
- Pacific Marine Group
- Perth Glory Soccer Club
- Petrosea (Indonesia)
- Phoenix Offshore Pty Ltd
- Placer Dome Asia Pacific
- PT. Newmont Nusa Tenggara
- RIO Tinto
- Rockwater (Singapore)
- Royal Australian Airforce
- Royal Australian Navy
- Royal Malaysian Navy
- Sapura Diving Services Sdn. Bhd (Malaysia)
- Seaforce Marine Diving Services
- Sinclair Knight Merz
- SMIT Subsea
- THIESS
- Total AMS
- University of Western Australia
- WA Department of Industry and Resources
- WA Maritime Museum
- WA Museum of Natural Science
- WA Water Corporation
- WA Water Police
- West Coast Eagles Football Club



- Kinhill Engineers Pty Ltd
- Le Provost Dames & Moore
- Ledges Diving Services
- Woodside Petroleum Ltd
- Worksafe Western Australia

1.1.3 PURPOSE BUILT FACILITIES

Located in the heart of the Port of Fremantle, Western Australia, TUCF’s objective is to provide a wide range of occupational diver training and certification.

TUCF is located in purpose built diver training facilities, which include:

- a) Modern air-conditioned classrooms,
- b) Task-specific workshops,
- c) Indoor heated multi-depth training pool, and
- d) Shallow water dockside training area with specially designed work tasks,

all adjacent to office facilities at Rous Head Harbour. Other training areas include the Swan River, Port of Fremantle, Cockburn Sound, Rottneest Island and deep diving sites at Lake Stockton and Lake Kepwari in the Collie region, approximately three hours south west of Fremantle.

Most of the largest local and international employers of commercial divers in Australia are based in Perth, close to our facilities in Fremantle. This gives TUCF unsurpassed access to current industry trends, direction on industry training requirements, as well as access to the key employers for our divers on completion of their course.



TUCF training facility in Rous Head, Fremantle.



ADS Launch and Recovery Systems (LARS) at Rous Head.

1.2 THE OCCUPATIONAL DIVING INDUSTRY

1.2.1 WHAT IS OCCUPATIONAL DIVING?

Occupational diving is defined as diving performed in the course of employment, irrespective of whether diving is the principle function of employment or merely an adjunct to it. Occupational diving comprises all diving carried out as part of a business, a service, for research, or for profit. Types of occupational diving include fish farming, abalone and pearl diving, scientific diving, commercial construction diving and recreational diving instruction.



1.2.2 WHY DO I NEED TO DO A COURSE?

Australian Standard AS/NZS2299.1:2007 and the Offshore Petroleum Greenhouse Gas Storage (Safety) Regulations 2009 make it mandatory that all working divers be qualified to the appropriate standard for the type of diving operations which they will be undertaking.

Workplace health and safety legislation throughout Australia and overseas places a duty of care on employers and employees to maintain safe places of work. Regardless of the type of diving undertaken, occupational divers must be able to demonstrate their diving competency as a start point to the development of a safe workplace. This has been achieved via a standardised, competency based, occupational diver training and certification program.

1.2.3 WHAT COURSES DO I NEED TO DO?

Australian Standard AS2815 Parts 1, 2, 3 and 4 detail the specifics of the training required for the various types of occupational diving, except recreational diving instruction which is covered by AS4005. The Commonwealth Government’s Australian Diver Accreditation Scheme (ADAS) was developed to administer diver certification in accordance with AS2815 and to supervise the accreditation and operations of diver training establishments.

ADAS Level	Description	Area
AS2815 Part 1	Occupational Scuba Diving to 30 metres	Onshore
AS2815 Part 2	Air Diving to 30 metres (Surface Supplied)	
AS2815 Part 3	Air Diving to 50 metres (Surface Supplied)	Offshore
AS2815 Part 4	Bell Diving (Saturation and Mixed Gas)	

TUCF provides nationally recognised training and is an accredited ADAS Diver Training Establishment (Certification Number 008). TUCF was last audited by the Commonwealth in July 2011.

To work as an onshore commercial construction diver the minimum qualifications required are ADAS Parts 1 and 2 (AS2815.1 & 2). To work as an offshore commercial construction diver the qualifications required are ADAS Parts 1, 2 and 3 (AS2815.1, 2 & 3).

Work in the aquaculture industries (fish farming) and scientific diving communities generally require as a minimum ADAS Part 1. In some circumstances ADAS Part 2 (Restricted) certification may be required.

Through its international status, world class training standards and mutual recognition arrangements with other equivalent national schemes, ADAS qualifications have global recognition and acceptance.

Each of the diving qualifications outlined above are detailed in Sections 3 through 5 of this information pack.

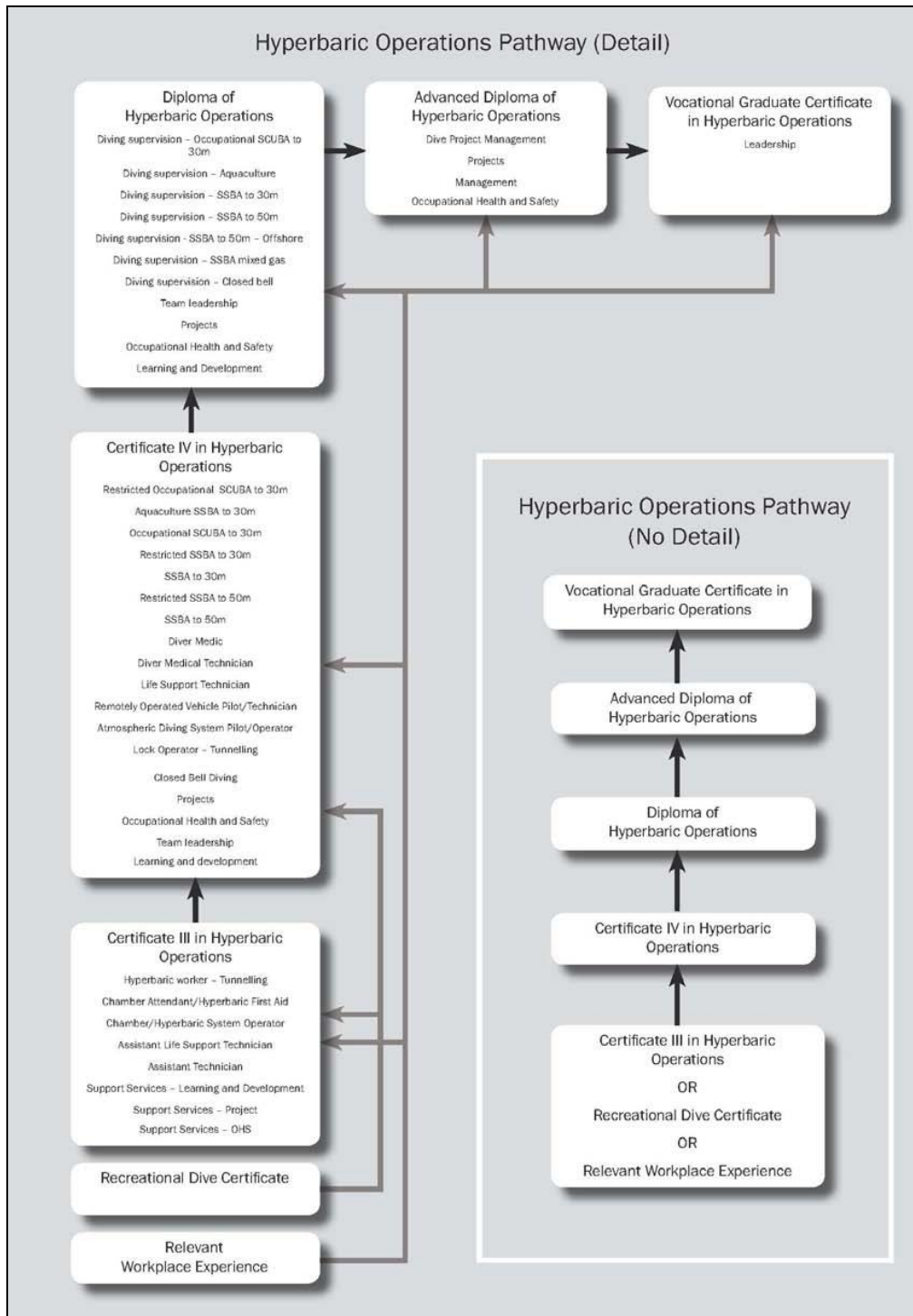
1.2.4 DO I NEED PRIOR EXPERIENCE?

It is an advantage, and indeed a prerequisite, to have had some scuba diving experience prior to undertaking occupational diver training. Open water qualifications from NASDS, PADI, SSI, NAUI, etc. are quite acceptable. It is mandatory that any student with no previous diving experience complete a SSI open water dive course or equivalent prior to enrolling in an occupational diving program.



1.2.5 AM I SUITABLE?

A suitability assessment test (SAT) and familiarisation dive accompanied by a qualified instructor is available. The tests are conducted in conjunction with our “Introduction to Commercial Diving” course detailed in Section 16 of this information pack. The cost of a SAT and familiarisation dive is AUD\$540.00. AUD\$200.00 is deducted from the price of your occupational diver training should you continue with an occupational diving course and the dives undertaken are credited to your occupational course.



The ADAS Training System



1.2.6 WILL I GET A JOB?

As in all commercial ventures, gaining employment depends to a large extent on the individual's ability to attract a prospective employer's interest through the skill and experience he or she has to offer, plus their adaptability and availability to carry out the job, particularly at short notice. Maintaining employment depends upon proving these attributes and becoming a dependable member of the dive team with a professional attitude to all aspects of the job.

Employment as an occupational diver is, by and large, on a casual contract basis. Availability of contracts is dependent on the onshore and offshore construction or maintenance work available for a given period. Currently, there is work available for ADAS certified divers, although it must be stressed that this is at the moment. Seasonal variations, offshore construction tasks and forces of nature (cyclones!) do influence the availability or otherwise of work. Additionally, work in the construction industry is very much dependent upon a diver's ability to successfully complete a "task" underwater. Divers with trade or practical work backgrounds tend to gain employment more readily than those without, having already demonstrated the type of skills needed for the sub-surface work being undertaken.

TUCF is the only ADAS diver training establishment in Western Australia and we have attained a worldwide reputation for our high standard of training. Many large local and international employers of commercial divers in Australia are based in Perth. TUCF has developed strong relationships and communicates regularly with each of these companies.

1.2.7 HOW WILL TUCF HELP ME GET A JOB?

We are constantly monitoring the employment situation and will help new graduates wherever we can to find work. Students can be provided with:

- a) Assistance to compile or update your own personal CV to further increase your chances of success in the job market. We maintain your CV on our database and will continue to upgrade copies for you for life. Once you start your career with TUCF our commitment is ongoing.
- b) The maintenance of your personal contact details on our database. Diving companies looking for potential employees regularly approach TUCF and your details can be passed on to these contractors if you are looking for work.
- c) To register your details with TUCF crewing go to: <http://tucf.osmotion.com.au/>
- d) For more diving careers information please refer to the IMCA website www.imca-int.com/careers/members

1.2.8 HOW MUCH MONEY CAN I REALISTICALLY EXPECT TO EARN?

Pay and conditions for the employment of divers in Australia is covered by relevant industrial awards. Onshore casual pay rates start at around AUD\$250.00 per day plus allowances. Offshore rates and allowances are considerably higher than this at almost AUD\$1,300.00 per day. Work overseas is generally paid under individual contracts negotiated with employers. Daily pay rates start around US\$400.00.





Atmospheric Diving System (ADS) training at TUCF.



WA Water Police Diver Training at TUCF.

1.3 WHILE UNDER TRAINING

1.3.1 IS THERE ANY INCOME TAX RELIEF?

In some circumstances occupational diving courses are tax deductible. You must contact your accountant or tax agent for details.

1.3.2 IS GRANT ASSISTANCE AVAILABLE?

ADAS accredited courses have been approved by Centrelink enabling students to access Centrelink benefits while studying ADAS courses. To apply for Centrelink support while studying, students need to download an application form from the Centrelink Website:

http://www.centrelink.gov.au/internet/internet.nsf/forms/forms_list_st.htm

To get Centrelink support you will need to put the following course codes on your application:

- a) Part 1: 80929ACT Certificate IV in Hyperbaric Operations (Occupational SCUBA to 30m)
- b) Part 2: 80931ACT Certificate IV in Hyperbaric Operations (Occupational SSBA to 30m)
- c) Part 3: 80933ACT Certificate IV in Hyperbaric Operations (Occupational SSBA to 50m)

For Atmospheric Diving System (ADS) Courses special financing options maybe available, contact the TUCF office for details.

1.3.3 WHAT IMMIGRATION AND VISAS RESTRICTIONS ARE THERE?

Divers from overseas should apply for a Visitor Visa (for training purposes) from their local Australian Consulate. These Visas enable visitors to study for up to 90 days which is more than enough time to complete all three ADAS courses with TUCF. For extended stays and working Visas contact an Australian Consulate for assistance.

- a) General information on visas can be found at:

<http://www.immi.gov.au/immigration.htm>

- b) Information on student visa options can be found at:

<http://www.immi.gov.au/students/index.htm>



1.3.4 IS GST PAYABLE?

Prices listed in this booklet include the Goods and Services Tax (GST) where applicable. Currently, GST is payable on:

- a) DSI Maintenance.
- b) Introduction to Commercial Diving.
- c) Shotfirer.
- d) Wet Welding.

GST is NOT payable on:

- a) All ADAS commercial diving courses.
- b) ADS courses.
- c) First Aid courses.



2. COURSE ADMINISTRATION

2.1 DAILY PROGRAM

2.1.1 GENERAL

In general, with all occupational diving courses that combine the curriculum of AS2815, a six-day a week training program is undertaken. Days are generally structured in the following way:

- | | | | |
|----|-----------|----------------|----------------|
| a) | Monday | 08:30 to 18:00 | |
| b) | Tuesday | 08:30 to 21:00 | (Night Diving) |
| c) | Wednesday | 08:30 to 18:00 | |
| d) | Thursday | 08:30 to 21:00 | (Night Diving) |
| e) | Friday | 08:30 to 18:00 | |
| f) | Saturday | 09:00 to 16:00 | (As required) |
| g) | Sunday | Free | |

Whilst the course includes some work on Saturdays, and Tuesday or Thursday nights, these can be rearranged to suit the requirements of course participants. A detailed course program will be developed in consultation with students on the first day of the course.



Students completing pre-requisite swimming tests for ADAS Part 1 in the TUCF Pool.



TUCF instructor Koh Kim Choon assessing chamber operations as part of a Malaysian ADAS Part 3 course at TUCF in Fremantle

2.2 LOGISTICS

2.2.1 TRAINING LOCATIONS

Training is conducted from a number of locations; our Rous Head facilities in North Fremantle and at Lake Stockton and Lake Kepwari in the Collie district three hours south-west of Perth. Diving operations in the Swan River, Cockburn Sound, Rottnest Island and the Port of Fremantle will depart from our North Fremantle facilities.



2.2.2 MEALS

Training conducted in the Fremantle/Perth areas will require students to provide their own meals and accommodation. Lunch throughout the courses can be purchased from local lunch bars in the Rous Head area. Fridges and microwave ovens are available within our facilities, we do not supply filtered water however tap water is readily available to students.

During diving operations at Lake Stockton and Lake Kepwari, TUCF will provide accommodation and meals. Accommodation in Collie will consist of cabins or caravans for one or two nights.

Students with special dietary requirements should notify their senior instructor at the commencement of training of their particular needs.

2.2.3 ACCOMMODATION

Accommodation is not provided by TUCF. It is not included in the course cost. Accommodation requirements for courses conducted at TUCF depend on the location of the training sites; the Perth/Fremantle metropolitan area (most of the course) and the Collie District.

Perth/Fremantle – Students not local to the Perth region should find the following websites helpful for organising accommodation:

- a) The Dedicated Fremantle Accommodation Website: Stayz Group – short to medium term rental apartments and cottages/houses in the Fremantle area.
http://www.fremantle.stays.com.au/areas/accommodation_fremantle.html
- b) Fremantle Village – caravan park and accommodation village located 15 minutes from TUCF offering short and long term accommodation for small groups or individuals.
<http://www.fremantlevillage.com.au>
- c) Fremantle First – accommodation in Fremantle varying from camping and backpacker hostels to bed and breakfasts or hotels – Ph (08) 9430 4866
<http://www.fremantle.org.au/en/Fremantle+Accommodation>
- d) Fremantle Visitors Centre – a range of short and long term rental options.
<http://www.fremantlewa.com.au/accommodation.asp>
- e) Sundancer Backpackers – Ph (08) 9336 6080
<http://www.sundancer-resort.com.au>
- f) Backpackers Inn – Ph (08) 9431 7065, 11 Pakenham St, Fremantle
- g) Old Fire Station Backpackers – Ph (08) 9340 5454
<http://www.oldfirestation.net>
- h) Ocean Beach Backpackers – Ph (08) 9384 5111,
www.oceanbeachbackpackers.com
- i) Railway Hotel – (08) 9335 2732, 44 Tydeman Rd Fremantle
- j) Swan Hotel – (08) 9335 27 25, 401 Queen Victoria St Fremantle



- k) Rosie O'Grady's Irish Pub – Ph (08) 9335 1645, 23 William St Fremantle
<http://fremantle.rosieogradys.com.au>
- l) Norfolk Hotel – Ph (08) 9335 5405, 47 South Terrace Fremantle
<http://www.norfolkhotel.com.au>
- m) Westerley Accommodation – Ph (08) 9430 4458
<http://www.westerley.com.au>
- n) Fremantle Holiday Accommodation – Ph (08) 9335 4473
<http://www.fremantleaccommodation.com.au>
- o) Accommodate – Ph (08) 9367 9640
<http://www.accommodate.com.au>
- p) Number Six Properties – Ph (08) 9274 6950
<http://www.numbersix.com.au>



Aerial view of TUCF in Rous Head Harbour



Deep diving operations in Lake Stockton, Collie

Collie District – Lake Stockton and Lake Kewari, in the Collie District of south west WA, will be used for approximately two days in each course for deep diver training.

Collie has cabin/hotel accommodation as part of its supporting infrastructure. Students and instructors will be accommodated with full amenities including laundries, kitchens, hot showers and toilets.

Note: The cost of meals and accommodation during training phases at Lake Stockton and Lake Kewari will be provided fully by TUCF.

2.2.4 TRANSPORT

Students will make their own way to the course facilities at TUCF in North Fremantle. Assistance can be given to students travelling to Collie; however, there is the expectation that some students will use their own vehicles.

2.2.5 PERSONAL ITEMS

It will be necessary to bring the following personal items to the course.



Work Clothing

Diving operations and preparations using heavy equipment and tools require appropriate working attire. Students will be required to bring with them, on each day of the course, the following personal items:

- a) **Boots** – solid work boots are necessary to protect feet whilst working. Steel cap, non-slip boots are required.
- b) **Work clothes** – sturdy clothes such as **high visibility** overalls or “King Gee” style trousers/shirts are essential. **Long sleeves and trousers are mandatory.** Please note that work clothes must be clean and free of oils, grease, paints, etc. Working in compressed air environments and around oxygen in dirty clothes is an explosive/fire hazard.
- c) **Hat** – during the colder months a warm hat (beanie) is recommended, as is a hat for sunny days.
- d) **Jacket** – a warm waterproof jacket is essential.
- e) **Sunscreen.**
- f) **Sunglasses.**
- g) **Towel.**
- h) **Bathers.**
- i) **Small seamanship knife** is recommended but not essential – this will be discussed during the course.

Please remember that weather conditions can change quite rapidly on a dive site. It is best to be prepared.

Diving Equipment

All diving equipment is provided during the course. However, students may find the diving more comfortable if they provide their own personal diving equipment.

TUCF provides students commencing a full Part 1, Combined Part 1 and Part 2, or a combined Part 1, 2 and 3 course, with the following NEW diving equipment which will be theirs to keep on completion of training. This equipment includes:

- a) Wetsuit (5mm).
- b) Booties.
- c) Gloves.
- d) Weightbelt.
- e) Knife.
- f) Face Mask and Snorkel

Students should be aware it is a professional expectation that divers arrive at a workplace with, at a minimum, their own personal wetsuit and booties. In addition, many occupational divers often have their own diving harness, knife and hat-liner. All of the above items can be purchased at TUCF. **Part 1**



RPL students and Part 2 and Part 3 students will be required to provide these items for themselves during their studies with TUCF.

Lake Stockton & Lake Kepwari

During the trips to the Collie area students will require, in addition to the items already outlined:

- a) Personal Toiletries.
- b) Towel.



Ariel view of Lake Kepwari near Collie.



Deep diving operations in Lake Kepwari, Collie

Classroom

Students will require the following personal stationery items:

- a) Pens.
- b) Pencils.
- c) Erasers.
- d) Ruler.
- e) Notebook/paper.
- f) Medical dictionary – not essential.
- g) Bag for carrying books.
- h) Calculator.

2.2.6 DIVING MEDICALS

Any student undertaking a diving course at TUCF must have an “in date” occupational diving medical certificate. An occupational diving medical must be completed by a doctor, with appropriate training and experience in underwater medicine, within 90 days of the commencement of the course for Part 1 divers (and 12 months in date for Part 2 & 3 divers).

When making an appointment with an approved doctor please ensure you inform him or her that the medical required is an occupational diving medical in accordance with AS/NZS2299.1:2007 and AS2815 Part 1, 2 or 3. This will save confusion, as recreational diving medicals are quite different.

Occupational diving medicals are more time consuming and therefore attract a higher fee structure. You should allow a minimum of AUD\$200.00 for this medical which will include an extended



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consultation with the doctor and may include long bone x-rays. This price is NOT included in the cost of your course.

Medicals can be obtained from (but are not limited to) the following medical centres:

- a) Diving Medical Centre
135 Dunedin Street
Mt Hawthorn WA
Phone: +61 8 9444 8977
- b) The Travel Doctor
85 South St corner Solomon St
Fremantle WA
Phone: +61 8 9 336 6630
- c) CBD West Medical Centre & Corporate Health
1st Floor 847 Hay Street
Perth WA
Phone: +61 8 9486 4556

An additional list of approved doctors throughout Australia and the UK can be supplied upon request. These websites are also useful for identifying doctors in your area:

- a) SPUMS Doctors: <http://www.spums.org.au>
- b) UK HSE Doctors: <http://www.hse.gov.uk/diving/medical/amed1.htm>

2.2.7 SHOTFIRER MEDICALS

Any student undertaking a shotfirer course at TUCF must have an “in date” medical certificate that satisfies the requirements specified by the Department of Mines and Petroleum. A shotfirer medical must be completed by a doctor with appropriate training and experience, prior to commencement of your training.

Medicals can be obtained from (but are not limited to) the following medical centres:

- a) CBD West Medical Centre & Corporate Health
1st Floor 847 Hay Street
Perth WA
Phone: +61 8 9486 4556
- b) Carepoint Industrial Health Services
8 Moriarty Road
Welshpool WA
Phone: +61 8 9350 6468

2.2.8 ENGLISH LANGUAGE

Students with English as a second language will need to have an advanced understanding of written and verbal English. Any student with doubts about commencing training is more than welcome to visit the centre and to talk to one of our instructors regarding the language implications of occupational diver training.



2.2.9 LIABILITY RELEASE

Occupational diving and shotfirer activities are risk inherent activities. There is a clear requirement under the Fair Trading Act (WA), the Trade Practices Act 1974 (C'th) and Occupational Health Safety Acts to provide a safe working and learning environment. TUCF has an obligatory duty of care to do so.

However, like other training institutions in similar risk inherent environments, we will ask students to sign a "Course Participation, Express Assumption of Risk, Liability Release and Indemnity Agreement." A copy of the agreement will be forwarded to you for your consideration prior to the course. In addition to the liability and indemnity release, the agreement clearly defines the potential hazards of occupational diving/shotfirer activities, the limitations of the training provided by TUCF, and what is included in the course. If you have any problems with this form please do not hesitate to call.

2.2.10 COURSE FEES

A 15% deposit is required to confirm a course booking, unless otherwise specified. The balance of all course fees will need to be paid in full by or on the first day of the course. If you are completing a combined Part 1, 2 and 3, payments can be made at the start of each four week course.

PLEASE NOTE: your deposit is *non refundable* and *non transferrable* unless you have a medical reason or in other certain exceptional circumstances. If you cannot commence the course please give us as much notice as possible to avoid further administration charges.

Once you book onto a course that is the course you must undertake or risk forfeiting your deposit.

As of 2011 a 15% deposit is required to confirm a course booking, unless otherwise specified. Full payment of the course fees is required 30 days prior to course commencement.

2.2.11 PERSONAL MEDICAL EXPENSES

Students are responsible for their own medical expenses if they are injured or become ill for any reason during the duration of a course.

It is expected that overseas students will ensure their travel insurance covers any accident or health issue which may arise whilst in Australia. Local students must have a current Medicare card and/or relevant private health insurance.

In the event of an accident or ill health, students will be expected to contact their regular family medical practitioner. Overseas students and those students without a regular medical practitioner will be given the contact details for medical clinics within the nearby geographical area.

In the event of an emergency or diving related event, TUCF will facilitate urgent medical support through Fremantle hospital.





The last day of training. A recent Part 3 course at TUCF.



Divers under training on the Swan River, Fremantle.

2.2.12 MEETING THE STAFF

TUCF takes pride in the standard of occupational diver it produces. TUCF's team of instructors have a vast repertoire of experience in civil engineering, construction and inspection, salvage and recovery, military clearance diving and mixed gas diving. Our diving instructors are knowledgeable about and experienced in the Australian and international diving industries. They all hold ADAS certifications and a variety of related qualifications.

Although the financial commitment involved in diver training is considerable, TUCF is continually striving to keep costs to an absolute minimum whilst still ensuring students are offered the best possible training.

This is a very important step for you to take. If you are still undecided please feel free to call our staff at TUCF who will be pleased to discuss with you any part of the training in further detail or to answer any specific questions you may have. You are also invited to inspect our facilities and meet the staff. Appointments are essential. We look forward to hearing from you.

2.2.13 FURTHER INFORMATION

For further information about TUCF, the courses we offer or occupational diving in general, please:

- a) Visit our website at <http://www.tucf.com.au>
- b) Telephone us on +61 8 9336 3343 or
- c) Contact our administration team via tatkings@tucf.com.au

3. OCCUPATIONAL SCUBA AIR (ADAS PART 1)

3.1 IN BRIEF

3.1.1 COURSE DETAILS

Reference	See calendar in Section 18 of this information pack
Dates	See calendar in Section 18 of this information pack
Duration	4 weeks
Location	TUCF, 8 Rous Head Road North Fremantle WA 6159
Student Numbers	Minimum Number 5 Maximum Number 12
Price	AUD\$6,930.00 (see Section 18 for additional price savings)
Deposit	A deposit of AUD\$1,040.00 is required to confirm a position on this course.
Inclusions	Price includes wetsuit and snorkelling gear (yours to keep ¹), text books, all diving equipment for the duration of the course, two nights meals and accommodation (Collie), and all certification fees (ADAS fees are AUD\$300.00, Advanced Resuscitation Certificate \$135.00).

3.1.2 SELECTION CRITERIA

In accordance with AS2815.1 and AS/NZS2299.1:2007;

- a) Hold a valid certificate of medical fitness to dive, within 90 days of course commencement.
- b) Be at least 18 years of age.
- c) Be a competent swimmer.
- d) Hold a recognised certificate of recreational diving competence (i.e. Open Water Diver).
- e) Be able to add, subtract, multiply and divide whole numbers, decimals and fractions, and calculate percentages and be able to solve simple formulas (e.g. gas laws)
- f) Understand written and verbal communications and be able to communicate with other persons in English.
- g) Hold a Nationally Accredited certificate of Senior First Aid completed within the last 12 months. (National Competence Unit Number HLTA301B)
- h) Be able to provide Photo Identification (i.e. drivers licence or passport)

¹ Not included for RPL & RFT students



3.2 IN DETAIL

3.2.1 COURSE SYNOPSIS

The course covers activities and competencies required for the training and accreditation of divers who are required to work safely and competently using scuba to depths of 30 metres in accordance with AS/NZS2299.1:2007.

3.2.2 COURSE OVERVIEW

The occupational scuba diving qualification to 30 metres is the first level of accreditation as a commercial diver and is ideally suited to marine archaeologists, research divers, media, aquaculture divers and inspection engineers.

The qualification limits the diver to using small hand tools or conducting inspections in no decompression dives with direct access to the surface. The diver cannot operate large surface controlled power tools, or dive in operations where the use of cranes, air lifts or winches is required.



ADAS Part 1 SCUBA Training at TUCF



ADAS Part 1 divers complete emergency accident management training at Lake Stockton, Collie.

3.2.3 COURSE STANDARDS

The course meets the requirements of;

- a) ADAS Part 1 - Air Diving with Scuba.
- b) AS2815.1 - Scuba Diving to 30 metres.
- c) HSE Part IV - Scuba Diving to 30 metres.
- d) Certificate IV in Occupational Diving (Scuba Underwater Work to 30 metres). National Qualification Code 80431ACT.

3.2.4 SUBJECTS COVERED

Physics of diving, inspection and maintenance of personal equipment, pre and post dive checks, open water dives in SCUBA, diving hazards, application of decompression tables, diving attendant duties, standby divers duties, seamanship, hand and voice communication, underwater work, compressed air supply, compression chambers, emergencies, physiology, first aid, AS/NZS2299, legislation and guidance.



4. AIR DIVING TO 30 METRES (ADAS PART 2)

4.1 IN BRIEF

4.1.1 COURSE DETAILS

Reference	See calendar in Section 18 of this information pack
Dates	See calendar in Section 18 of this information pack
Duration	4 weeks
Location	TUCF, 8 Rous Head Road North Fremantle WA 6159
Student Numbers	Minimum Number 5 Maximum Number 12
Price	AUD\$7,250.00 (see Section 18 for additional price savings)
Deposit	A deposit of AUD\$1090.00 is required to confirm a position on this course.
Inclusions	Price includes text books, all diving equipment for the duration of the course, two nights meals and accommodation (Collie), and all certification fees (ADAS fees are AUD\$300.00).

4.1.2 SELECTION CRITERIA

In accordance with AS2815.2 and AS/NZS2299.1:2007;

- Hold a valid certificate of medical fitness to dive within 12 months of course commencement.
- Hold a recognised certificate of diving competence i.e. AS2815.1.
- Hold a certificate of Senior First Aid and Advanced Resus/O2 Provider.
- Be able to provide Photo Identification (i.e. Drivers Licence or Passport)

4.2 IN DETAIL

4.2.1 COURSE SYNOPSIS

The course covers activities and competencies required for the training and accreditation of divers who are required to work safely and competently using surface supplied breathing equipment to depths of 30 metres in accordance with AS/NZS2299.1:2007.

4.2.2 COURSE OVERVIEW

The onshore commercial air diving qualification to 30 metres is a progressive step from AS 2815.1 (Occupational Scuba Diver) and includes the use of surface supported breathing apparatus. This



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significantly increases the diver's ability to operate under working situations. It includes the use of welding and cutting equipment, pneumatic and hydraulic tools, salvage equipment, air and water dredging equipment, construction tools and other work related subjects to meet on shore diving industry requirements.

4.2.3 COURSE STANDARDS

The course meets the requirements of;

- a) ADAS Part 2 - Air Diving.
- b) AS2815.2 - Air Diving to 30 metres.
- c) HSE Part III - Air Diving to 30 metres.
- d) Certificate IV in Occupational Diving (Advanced Underwater Work to 30 metres). National Qualification Code 80433ACT.



ADAS Part 2 SSBA Training at TUCF



ADAS Part 2 divers complete tools training

4.2.4 SUBJECTS COVERED

Physics of diving, inspection and maintenance of personal equipment, pre and post dive checks, open water dives in scuba and SSBA equipment, diving hazards, application of decompression tables, diving attendant duties, standby divers duties, surface team member duties, seamanship, small boat handling, hand and voice communication. Underwater work including lifting, search schemes, inspection and measurement techniques, underwater surveys, hand tools, power tools, explosive powered tools, hydraulic tools, waterjet and airlift, thermal cutting techniques, underwater welding, maintenance of underwater tools, explosives use underwater, compressed air supply, diving panels, gas cylinder filling, safety precautions, compression chambers, chamber dive, understanding of therapeutic decompression tables, physiology, first aid, AS/NZS2299.1:2007, legislation and guidance.

5. AIR DIVING TO 50 METRES (ADAS PART 3)

5.1 IN BRIEF

5.1.1 COURSE DETAILS

Reference	See calendar in Section 18 of this information pack
Dates	See calendar in Section 18 of this information pack
Duration	4 weeks
Location	TUCF, 8 Rous Head Road North Fremantle WA 6159
Student Numbers	Minimum Number 6 Maximum Number 12
Price	AUD\$7,300.00 (see Section 18 for additional price savings)
Deposit	A deposit of AUD\$1095.00 is required to confirm a position on this course.
Inclusions	Price includes text books, all diving equipment for the duration of the course, and all certification fees (ADAS fees are AUD\$300.00).

5.1.2 SELECTION CRITERIA

In accordance with AS2815.3 and AS/NZS2299.1:2007;

- Hold a valid certificate of medical fitness to dive within 12 months of course commencement.
- Hold a recognised certificate of diving competence i.e. AS2815.2.
- Hold a certificate of Senior First Aid and Advanced Resus/O2 Provider.
- Be able to provide Photo Identification (i.e. drivers licence or passport)

5.2 IN DETAIL

5.2.1 COURSE SYNOPSIS

The offshore commercial air diver qualification (AS 2815.3) is the most advanced of the commercial air diving qualifications and enables the diver to work in the offshore diving industry to a maximum of 50 metres using all underwater tools, air breathing apparatus and techniques including the use of wet bells, surface decompression with oxygen and compression chambers.



5.2.2 COURSE OVERVIEW

The offshore commercial air diving qualification to 50 metres is a progressive step from AS 2815.2 and includes the use of surface supported breathing apparatus and significantly increases the diver's ability to operate under working situations including the use of wet bells, deck decompression chambers and other work related subjects to meet offshore diving industry requirements.

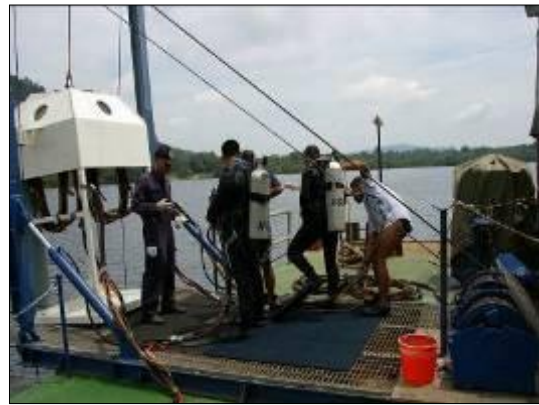
5.2.3 COURSE STANDARDS

The course meets the requirements of:

- a) ADAS Part 3 - Air Diving.
- b) AS2815.3 - Air Diving to 50 metres.
- c) HSE Part 1 - Air Diving to 50 metres.
- d) Certificate IV in Occupational Diving (Advanced Underwater Work to 50 metres). National Qualification Code 80435ACT.



ADAS Mixed Gas diver training, conducted by TUCF for the Royal Malaysian Navy (RMN)



ADAS Part 3 diver training including wet bell diving, conducted by TUCF for the Royal Malaysian Navy (RMN).

5.2.4 SUBJECTS COVERED

Physics of diving, inspection and maintenance of personal equipment, pre and post dive checks, hazards, application of decompression tables, diving attendant duties, stand by divers duties, surface team member duties, seamanship, small boat handling, hand and voice communication, underwater work, compressed air supply, diving panels, gas cylinder filling, safety precautions, compression chambers, principals of closed and semi closed circuit breathing apparatus, use of surface decompression, operation of surface supply panel, preparation of two compartment compression chamber, operation of a compression chamber, wet bell, hot water suits, diving medicine, understanding of therapeutic decompression tables, physiology, first aid, AS/NZS2299.1:2007, legislation and guidance.



6. ADAS PART 1, 2 AND 3 RFT/RPL

6.1 IN BRIEF

6.1.1 COURSE SYNOPSIS

Recognition of Formal Training (RFT) and Recognition of Prior Learning, are avenues to Australian Diver Accreditation Scheme (ADAS) certification for those divers applying for recognition, based on previous experience and or formal occupation diver training. The system enables those with credentials not recognised by ADAS but with adequate experience or prior training, to become part of the system by proving their suitability in accordance with a standard format.

6.1.2 SELECTION CRITERIA

The diver seeking recognition for prior learning will have to prove, by presentation of correctly documented original logbooks to The Underwater Centre Fremantle, that they have logged sufficient time at the required depths for the qualification they are applying for. It should be noted that this is double the times as laid down in the AS2815 series, and in the ADAS-DTS which are minimum times and refer to trainees and not “experienced” divers. Presentation of the applicant’s logbook should be at least a month prior, so as to enable The Underwater Centre Fremantle sufficient time to properly assess its contents. The times (in minutes) are listed below.

DEPTHS	PART 1		PART 2		PART 3	
	Dives (No.)	Times (mins)	Dives (No.)	Times (mins)	Dives (No.)	Times (mins)
0-9	18	780	24	1380	2	60
10-19	12	330	12	330	10	65
20-29	12	210	12	210	2	40
30-39	-	-	-	-	6	120
40-50	-	-	-	-	4	60
Plus Part 1	-	-	42	1320	42	1320
Plus Part 2	-	-	-	-	48	1920
TOTAL	42	1320	90	3240	114	3585

Recreational Divemasters and Instructors can have their prior training and certification accepted for access to an RPL assessment. Selection Criteria for each course will still need to be met. This includes a recreational diving qualification, commercial diving medical and First Aid Certificate. See Section 3.1, 4.1 and 5.1 for full details.



6.2 IN DETAIL

6.2.1 OUTLINE OF PROGRAM

Once the candidate has proved sufficient logged experience, they will then be required to sit a written theoretical examination. This exam will be equivalent to the final examination of a course at the same level as their application (i.e. applications for a Part 2 certificate will be expected to pass the same examination and at the same standard as a diver who is attending a Part 2 course at TUCF).

Having passed the theory examination the candidate will also be expected to then pass a formal assessment under an approved Instructor. This will be a documented assessment of the diver's actual ability to use the equipment both safely and efficiently, it is not to be considered as a general training exercise, and there is a required level of competence to be attained. Such practical assessments cannot be achieved in one session and several days will be required so that a full and correct assessment can be made.

6.2.2 RFT

Recognition of formal training (RFT) is similar to RPL with the additional requirement that students must have had formal training prior to being accepted for the assessment. Formal training in Australia may have come from sources such as the police or military. Some overseas courses will also qualify.

6.2.3 DATES

Part 1, 2 and 3 RPL/RFTs will be conducted in conjunction with our standard course program (RPL/RFTs piggy-back onto Part 1, 2 and 3 courses).

6.2.4 PRICE AND DURATION

- a) Part 1 RPL (two weeks); AUD\$4,730.00
- b) Part 1 RPL (one week); AUD\$5,520.00
- c) Part 2 RPL (two weeks); AUD\$5,250.00
- d) Part 3 RPL (two weeks); AUD\$5,250.00
- e) Combined Part 1 RPL and 2 RPL (four weeks); AUD\$9,980.00
- f) Part 1 RFT (three days); AUD\$3,420.00
- g) Part 2 RFT (six days); AUD\$3,675.00
- h) Part 3 RFT (five days); AUD\$3,150.00



7. ADAS PART 2 (RESTRICTED)

7.1 IN BRIEF

7.1.1 COURSE DETAILS

Reference	See calendar in Section 18 of this information pack
Dates	See calendar in Section 18 of this information pack Courses can also be conducted in conjunction with our standard Part 2 program.
Duration	12 Days
Location	TUCF, 8 Rous Head Road North Fremantle WA 6159
Student Numbers	Minimum Number 5 Maximum Number 10
Price	AUD\$5,250.00
Deposit	A deposit of AUD\$790.00 is required to confirm a position on this course.
Inclusions	Price includes text books, all diving equipment for the duration of the course, two nights meals and accommodation (Collie), and all certification fees (ADAS fees are AUD\$300.00).

7.1.2 SELECTION CRITERIA

In accordance with AS2815.2 and AS/NZS2299.1:2007;

- a) Hold a valid certificate of medical fitness to dive.
- b) Hold a recognised certificate of diving competence i.e. AS2815.1. e.g ADAS Part 1
- c) Hold a certificate of Senior First Aid and Advanced Resus/O₂ Provider.
- d) Be able to provide Photo Identification (i.e. drivers licence or passport)

7.2 IN DETAIL

7.2.1 COURSE SYNOPSIS

The course covers activities and competencies required for the training and accreditation of divers who are required to work safely and competently using surface supplied breathing equipment to depths of 30 metres in accordance with AS/NZS2299.1:2007. It does not include the use of power tools and is ideally suited to the scientific and aquaculture diver



7.2.2 COURSE OVERVIEW

The onshore commercial air diving qualification to 30 metres [Restricted] is a progressive step from AS 2815.1 (Occupational Scuba Diver) and includes the use of surface supported breathing apparatus and significantly increases the diver's ability to operate under working situations.

7.2.3 COURSE STANDARDS

The course meets the requirements of;

- a) ADAS Part 2R - Air Diving.
- b) AS2815.2 - Air Diving to 30 metres.
- c) HSE Part III - Air Diving to 30 metres.
- d) Certificate IV in Occupational Diving (Surface Supplied and Scuba Work to 30 metres). National Qualification Code 80432ACT.



ADAS Part 2 Diver training at Lake Kepwari



ADAS Part 2 divers completing training at Lake Stockton.

7.2.4 SUBJECTS COVERED

Physics of diving, inspection and maintenance of personal equipment, pre and post dive checks, open water dives in scuba and SSBA equipment, diving hazards, application of decompression tables, diving attendant duties, stand by divers duties, surface team member duties, seamanship, small boat handling, hand and voice communication, underwater work, lifting, search schemes, inspection and measurement techniques, underwater surveys, compressed air supply, diving panels, gas cylinder filling, safety precautions, compression chambers, chamber dive, understanding of therapeutic decompression tables, physiology, first aid, AS/NZS2299.1:2007, legislation and guidance.

8. CHAMBER OPERATOR

8.1 IN BRIEF

8.1.1 COURSE DETAILS

Reference	On application
Dates	On application
Duration	6 Days for qualified ADAS Part 1 divers or above. 9 Days for non divers.
Location	TUCF, 8 Rous Head Road North Fremantle WA 6159
Student Numbers	Minimum Number 3 Maximum Number 6
Price	AUD\$3,750.00 for qualified divers. AUD\$4,300.00 for non-divers.
Deposit	A deposit of AUD\$645.00 is required to confirm a position on this course.
Inclusions	Price includes text books, all equipment for the duration of the course, and all certification fees.

8.1.2 SELECTION CRITERIA

In accordance with AS2815.1 and AS/NZS2299.1:2007;

Non Divers (i.e. does not hold an ADAS Part 1 qualification or higher)

- Hold a valid certificate of medical fitness to dive.
- Be at least 18 years of age.
- Hold a certificate of Senior First Aid (HLTA301B).
- Hold a current O₂ Provider /Advanced Resus. certificate.

Divers

- Holds a current ADAS Part 1 certificate or higher.
- Hold a valid certificate of medical fitness to dive.
- Hold a certificate of senior first aid (HLTA301B).
- Hold a current O₂ Provider /Advanced Resus. certificate



8.1.3 COURSE SYNOPSIS

The Chamber Operator course is a stand-alone program for divers or non-divers. However, it is normally incorporated in the ADAS Part 3 course. The program includes the operation and maintenance of decompression chambers.

8.2 IN DETAIL

8.2.1 COURSE STANDARDS

The course meets the requirements of the Australian Diver Accreditation Scheme (ADAS)(perform compression chamber operations). National Qualification Code SFIDIVE306.

8.2.2 SUBJECTS COVERED

Divers

Duties of chamber personnel, chambers design types, features, plumbing, standards, fire suppression and operating parameters. Medical kits, BIB's systems, oxygen cleaning and fire risks. Gas supplies, compressors and filtration.

Chamber operations, venting, chamber abort, rapid decompression. Maintaining depths and flushing. Setting descent and ascent rate. Prep chamber (use of checklist), chamber shutdown (checklist). Transfer under pressure. Use of medical lock. Run chamber shut down.

Run SUR-D drills and therapeutic treatment tables. Contra indications of treatment and possible complications.

Non Divers

In addition to the above, non-divers will also cover; Boyle's Law and how it applies to barotrauma of descent & barotrauma of ascent. Henry's Law and how it applies to decompression sickness. Dalton's Law and how it applies to gas toxicity CO, CO₂, O₂, N₂. Charles' Law and how it applies to hypothermia, hyperthermia. Related topics dysbaric osteonecrosis, legislation, and standard air decompression tables.



Surface decompression at Rottnest Island.



Surface decompression at Rottnest Island.



9. DIVE SUPERVISOR

9.1 IN BRIEF

9.1.1 COURSE DETAILS

Reference	See calendar in Section 18 of this information pack
Dates	See calendar in Section 18 of this information pack
Duration	1 week Practical, 1 week theory
Location	TUCF, 8 Rous Head Road North Fremantle WA 6159
Student Numbers	Minimum Number 4 Maximum Number 8
Price	AUD\$2,750.00
Deposit	A deposit of AUD\$415.00 is required to confirm a position on this course.
Inclusions	Price includes text books, all diving equipment for the durations of the course, and all certification fees (ADAS fees are AUD\$250.00).

9.1.2 SELECTION CRITERIA

In accordance with ADAS and AS/NZS2299.1:2007;

- a) Hold a valid certificate of medical fitness to dive in accordance with AS2299.
- b) Recognised certificate of diving competence ADAS Part 1, 2 or 3.
- c) Certificate of Senior First Aid and O2 provider/Advanced Resus.
- d) Be at least 21 years of age.
- e) Have diving experience relevant to the part you are applying for. Claims to such experience must be supported with a portfolio of certified and/or formally logged supporting evidence.(i.e Log Book). Copies must be provided.
 - (i) ADAS Part 1 Supervisor: 100 logged SCUBA dives and 100 hours bottom time gained over at least 12 months.
 - (ii) ADAS Part 2 Supervisor: SSBA to 30m, 200 logged SSBA dives and 200 hours logged bottom time during occupational dives that range on SSBA dives including zero and limited visibility, salt and fresh water, current and varied sea states across a broad range of depths to 30 metres gained over at least 2 years .There should be up to 30 dives and 30 hours of logged bottom time of SCUBA included in the 200 logged dives and time.
 - (iii) ADAS Part 3 Supervisor: SSBA to 50m, 200 logged dives and 200 hours logged bottom time during occupational SSBA dives that include a broad range of high complexity dives involving decompression diving, deep diving (in the range 30 to 50m), dives



involving compression chambers and additional specialist equipment such as hot water suits and ancillary service equipment gained over at least two (2) years.

- f) Provide a signed letter of suitability for training as a Dive Supervisor by a recognised diving employer, on company letterhead, stating that they are able to demonstrate sufficient maturity, leadership, and management skills. This letter should also verify that the candidate has experience over a range diving operations i.e. panel operations, air testing, log keeping, stand by diver, compressor operations and maintenance.

9.2 IN DETAIL

9.2.1 COURSE SYNOPSIS

The course covers activities and competencies required for the training and accreditation of dive supervisors who are required to supervise diving work safely and competently using either scuba to 30 metres, or surface supplied breathing equipment to depths of 50 metres, in accordance with AS/NZS2299.1:2007.

It is designed to meet the requirements of the ADAS onshore dive supervisor qualification and is part of the training process for gaining offshore supervisor status under the PSL (Diving Safety) Regulations 2002.



TUCF Supervisor Allen Wallace supervising divers on a Part 2 course.



TUCF Senior Instructor and Managing Director, Ian Milliner, teaching students from the Royal Malaysian Navy, March 2005.

9.2.2 COURSE OVERVIEW

The training and assessment course concentrates on revising the theory, background knowledge and practical skills of on-site diving supervision. It pays special attention to the fundamental responsibilities of a supervisor under Australian OH&S law, particularly hazard identification and risk assessment, and the management of diving emergencies.

9.2.3 COURSE STANDARDS

The course meets the requirements of:

- a) ADAS Part 1, 2 or 3 – Diving Supervisor (As appropriate).
- b) Diploma in Occupational Diving (Dive Supervisor - Advanced Underwater Work to 50 metres). National Qualification Code 80433ACT.

- c) Diploma in Occupational Diving (Dive Supervisor - Advanced Underwater Work to 30 metres).
National Qualification Code 80441ACT.

- d) Diploma in Occupational Diving (Dive Supervisor - Scuba Underwater Work to 30 metres).
National Qualification Code 80352ACT.



10. HARDSUITS

10.1 IN BRIEF

10.1.1 COURSE DETAILS

Reference	N/A
Dates	Please be advised this course has no upcoming dates as of 15JAN10
Duration	5 weeks
Location	TUCF, 8 Rous Head Road North Fremantle WA 6159
Student Numbers	Minimum Number 5 Maximum Number 10
Price	AUD\$25,000.00
Deposit	A deposit of AUD\$2,500.00 is required to confirm a position on this course.
Inclusions	Price includes text books, all hire of equipment for the durations of the course, and all certification fees (ADAS fees are AUD\$250.00).

10.1.2 SELECTION CRITERIA

In accordance with ADAS;

- a) Demonstrate psychological fitness for the position, through aptitude testing.
- b) Being of a physical stature that fits within the sizing criteria for the ADS. (see physical requirements below)
- c) Hold a valid certificate of medical fitness to dive.
- d) Certificate of senior first aid.

10.2 IN DETAIL

10.2.1 PREREQUISITE SKILLS

Superintendent – Senior officer; ship & sub sea operations; diving; ROV; salvage and related experience or,

Supervisor – Officer; ship & sub sea operations; diving; ROV; salvage and related experience or,

Senior Pilot – Typically selected from best in class after training. Ship & sub sea operations; diver qualified; ROV experience; technical background preferred or,

Pilot - Ship & sub sea operations; diver qualified; ROV experience; technical background preferred or,



Electrical/electronics Technician – Formal electrical power and electronics, marine experience preferred or,

Mechanical/hydraulics Technician – Formal hydraulic systems, engines and mechanical systems; marine experience preferred.

10.2.2 PHYSICAL REQUIREMENTS

Pilots to be recreational diving qualified with medical fitness in accordance with TUCF rules (see above)

Pilot size range:

- a) Height Range – 157 to 201 cm
- b) Reach Range – 64.8 to 72.4 cm
- c) Weight Range – 70 to 91 kg



Atmospheric Dive System (ADS) training at TUCF.



Atmospheric Dive System (ADS) training at TUCF.

10.2.3 COURSE SYNOPSIS

Combined Supervisor/Pilot/Technician Course: 30 day duration; 6 pilots, 2 supervisors, 4 technicians. Pilots receive approximately 20 hours of flying time each. Combined classroom and pool side training. All receive technical training. All receive basic operational training. Technicians receive detail training on all systems. Formal written and practical exam.

10.2.4 TECHNICIAN COURSE

For 4 to 6 pre-qualified technicians. 5 day duration. Detailed repair, maintenance and trouble shooting on all systems. Formal written and practical exam.

10.2.5 PILOT COURSE

For existing clients with supervisors and technicians wishing to qualify new pilots: 20 day duration for 5 pilots. Customer provides supervisor and technicians. Focus on piloting skills.

10.2.6 OTHER COURSE OPTIONS

LARS Operator/Technician; Project Planning; Rigging and Deployment; Specialty Tools and Systems; Short Introductory Course.



At the conclusion of the course the instructor provides an evaluation of each student's abilities identifying strengths, weaknesses, and recommended areas of improvement. A certificate is presented to each student qualifying them as a ADS pilot, this is presented upon successful completion of the course

10.2.7 COURSE OVERVIEW

Supervisors become familiar with operational capabilities, safety protocols, pre and post dive formalities, pilot limitations, task set up and overall operational detail. 1 or 2 dives to train them in suit function.

Pilots become familiar with operational capability, safety protocols, pre and post dive formalities and technical features. In water dive time approximately 20 hours per man.

Technicians become familiar with overall performance requirements, safety concerns, pre and post dive formalities and detailed maintenance and repair procedures.

Classroom Theory and Instruction: Theory covers top level understanding relevant to the physical operations of the Hardsuit and the understanding of resources available to assist in Hardsuit understanding. An extrapolation of information is conducted during the class by the instructor. All technical information can be found within the hardcopy manuals which are followed during the in class modules.

Practical Training: During the practical dive sessions the pilot trainee is expected to perform a number of tasks that reflect situations and operations that may be encountered in the field. Pilots require approximately 20 hours to learn basic skills and become proficient with suit life support and flying functions to allow them to focus on the work tasks.

Students are introduced to the tooling with emphasis on job preparation, planning, and tool modification required for use with the ADS.

Examples of typical tasks which will be completed by students are; sizing up and buoyancy set up, overall operating procedures in water exercise, emergency procedures in water exercise, flying in and around structures, Giving set of life support system readings while hovering, thru-water communications protocols and many more.

10.2.8 COURSE STANDARDS

The course meets the requirements of Australian Diving Accreditation Scheme.



11. SHOTFIRER TRAINING

11.1 IN BRIEF

11.1.1 COURSE DETAILS

Reference	N/A
Dates	Contact Training Administration for further details
Duration	5 days
Location	TUCF, 8 Rous Head Road North Fremantle WA 6159; external sites as required
Student Numbers	Minimum Number 6 Maximum Number 12
Price	AUD\$1,500.00
Deposit	A deposit of AUD\$225.00 is required to confirm a position on this course.
Inclusions	Price includes text books, all equipment required for the duration of the course, and all certification fees.

11.1.2 SELECTION CRITERIA

- a) Be at least 18 years of age
- b) Hold a current Department of Mines and Petroleum recognised certificate of medical fitness
- c) Understand written and verbal communications and be able to communicate with other persons in English
- d) Possess a Dangerous Goods Security Card (details of how to obtain this can be provided upon request)
- d) Be able to provide Photo Identification (i.e. drivers licence or passport)

11.2 IN DETAIL

11.2.1 COURSE SYNOPSIS

This course has been designed to prepare candidates to meet the requirements of the Department of Mines and Petroleum (Resource Safety Division) WA Shotfirers Licence. The course will provide theoretical training, along with practical blasting sessions of at least 6 hours under the strict supervision of a qualified instructor, to ensure safe practical applications by the use of full firing warnings, voice calls and placements of shotfiring assistants.



11.2.2 COURSE OVERVIEW

This course can be conducted for either, Surface Operations, Underground Operations or general surface operations. The units of competency required for each operation do vary and as such, so does the training provided. Training and assessment consists of both theoretical and practical components.

11.2.3 COURSE STANDARDS

The Surface Operations course includes the Units of Competency;

- a) RIIBLA205A – Store, Handle and Transport Explosives
- b) RIIBLA301A – Conduct Surface Mining Operations
- c) RIIBLA305A – Conduct Secondary Blasting
- d) Option unit: RIIBLA402A – Monitor and Control the Effects of Blasting on the Environment (required for general surface operations)

The Underground Operations course includes the Units of Competency;

- a) RIIBLA205A – Store, Handle and Transport Explosives
- b) RIIBLA303A – Conduct Underground Development Shotfiring
- c) RIIBLA304A – Conduct Underground Production Firing
- d) RIIBLA305A – Conduct Secondary Blasting

11.2.4 SUBJECTS COVERED

Basic principles of explosives, safely handling explosives, use of explosives, responsibilities of a shotfirer, safe handling of safety fuse, electric and Nonel initiation, current regulations in dealing with explosives, safety fuse, Nonel tube, detonating cord and electric firing, drilling and charging operations, vibration calculations, management of fly rock, misfired charges, explosives storage, delay firing, destruction of deteriorated explosives, causes of a misfire.



12. APPLY FIRST AID

12.1 IN BRIEF

12.1.1 COURSE DETAILS

Reference	HLTFA301C
Dates	Contact Training Administration for further details
Duration	Prior completion of First Aid Workbook and 8 hours practical training
Location	TUCF, 8 Rous Head Road North Fremantle WA 6159
Student Numbers	Minimum Number 6 Maximum Number 16
Price	Full Course – AUD\$175.00
Deposit	A deposit of AUD\$50.00 deposit is required to confirm a position on this course.
Inclusions	Price includes text books, all equipment for the duration of the course, and all certification fees.

12.1.2 SELECTION CRITERIA

Students will be 15 years of age in the year of competency. It is recommended annual CPR (4 hrs) training is undertaken.

12.2 IN DETAIL

12.2.1 COURSE OVERVIEW

This unit of competency describes the skills and knowledge required to provide first aid response, life support, management of casualty(s), the incident and other first aiders, until the arrival of other assistance. Training and assessment consists of both theoretical and practical components.

12.2.2 COURSE STANDARDS

This course is designed to be a fully accredited first aid course under the AQTF. The competency obtained is HLTFA301C – Apply First Aid.

HLTFA301C – Apply First Aid incorporates the Units of Competency;

- a) HLT CPR201B – Perform CPR
- b) HLTFA201B – Provide Basic Emergency Life Support

12.2.3 SUBJECTS COVERED

Introduction to first aid, essential first aid, trauma, medical emergencies.



13. APPLY ADVANCED RESUSCITATION TECHNIQUES - 02/AED

13.1 IN BRIEF

13.1.1 COURSE DETAILS

Reference	HLTFA404B
Dates	Contact Training Administration for further details
Duration	6 hours
Location	TUCF, 8 Rous Head Road North Fremantle WA 6159
Student Numbers	Minimum Number 6 Maximum Number 16
Price	AUD\$150.00
Deposit	A deposit of AUD\$50.00 is required to confirm a position on this course.
Inclusions	Price includes text books, all equipment for the duration of the course, and all certification fees and equipment for the course.

13.1.2 SELECTION CRITERIA

Current nationally accredited Apply First Aid (also known as Senior First Aid) Certification. (National Unit of Competency Number HLTFA301C)

13.1.3 COURSE STANDARDS

This course is designed to be a fully accredited first aid course under the AQTF. The competency obtained is HLTFA404B – Apply Advanced Resuscitation Techniques.

13.2 IN DETAIL

13.2.1 COURSE OVERVIEW

This unit of competency deals with the provision of advanced first aid resuscitation techniques, life support, management of casualties until the arrival of medical or other assistance, and provision of support to other providers. Training and assessment consists of both theoretical and practical components.

13.2.2 SUBJECTS COVERED

Introduction to first aid, essential first aid, trauma, advanced first aid – oxygen administration.



14. APPLY ADVANCED FIRST AID

14.1 IN BRIEF

14.1.1 COURSE DETAILS

Reference	HLTFA402C
Dates	Contact Training Administration for further details
Duration	Prior completion of First Aid Workbook and 16 hours practical training
Location	TUCF, 8 Rous Head Road North Fremantle WA 6159
Student Numbers	Minimum Number 6 Maximum Number 16
Price	Full Course – AUD\$325.00
Deposit	A deposit of AUD\$50.00 deposit is required to confirm a position on this course.
Inclusions	Price includes text books, all equipment for the duration of the course, and all certification fees.

14.1.2 SELECTION CRITERIA

Students will be 15 years of age in the year of competency.

14.1.3 COURSE STANDARDS

This course is designed to be a fully accredited first aid course under the AQTF. The competency obtained is HLTFA402C – Apply Advanced First Aid.

HLTFA402C – Apply Advanced First Aid incorporates the Units of Competency;

- a) HLTFA301C – Apply First Aid
- b) HLTFA404B – Apply Advanced Resuscitation Techniques

14.2 IN DETAIL

14.2.1 COURSE OVERVIEW

This unit of competency deals with the provision of advanced first aid response, life support, management of casualty(s), the incident and other first aiders, until the arrival of medical or other assistance, and the provision of support to other providers. This unit builds on HLTFA301B – Apply First Aid to include additional skills and use of a range of equipment.

14.2.2 SUBJECTS COVERED

Introduction to first aid, essential first aid, trauma, medical emergencies, advanced first aid.



15. DIVE MEDICAL TECHNICIAN

15.1 IN BRIEF

15.1.1 COURSE DETAILS

Reference	See calendar in Section 18 of this information pack
Dates	See calendar in Section 18 of this information pack
Duration	2 weeks (includes evening and weekend work)
Location	TUCF and Fremantle Hospital
Student Numbers	Minimum Number 6 Maximum Number 10
Price	Full Course - AUD\$2,950.00 Refresher Course – AUD\$2,650.00
Deposit	A deposit of AUD\$445.00 is required to confirm a position on this course.
Inclusions	Price includes text books, all equipment for the duration of the course, and all certification fees and equipment for the course.

15.1.2 SELECTION CRITERIA

In accordance with ADAS and AS/NZS2299.1:2007;

15.1.3 COURSE PARTICIPATION

- a) **Hold a certificate of Senior First Aid and Advanced Resus/O₂ Provider.** This must be completed before you commence the DMT course and must be valid for the duration of course.
- b) Hold a recognised open water recreational SCUBA certificate or Part 1, 2, 3 certification as per below.

15.1.4 ADAS DMT CERTIFICATION

- a) **Hold a certificate of Senior First Aid and Advanced Resus/O₂ Provider.** This must be completed before you commence the DMT course and must be valid for the duration of course.
- b) Hold an in-date AS2299 certificate of diving medical examination not more than 12 months old at the completion of the course.
- c) Hold a current ADAS Part 3 qualification or equivalent (for offshore DMT only).
- d) Whilst being a Part 3 diver is not a prerequisite for this course, all applicants who are not Part 3 divers will also need to meet the unit of competency ADASHYPO08A Assist as an attendant



inside a hyperbaric chamber. The training and assessment for this unit is to be undertaken in addition to the 10 days nominated above.

ADAS issues the DMT certificate in two forms depending on a student's level of diving qualification.

ADAS Onshore DMT qualifications are issued to candidates who meet the general course requirements but who are not certified at the ADAS Part 3, Part 4 or Life Support Technician level or equivalent of diving qualification.

ADAS Offshore DMT qualifications are issued to candidates who meet the general course requirements and are certified at the ADAS Part 3, Part 4 or ALST, LST or LSS level qualification or equivalent.

15.1.5 REFRESHER COURSES

You must have completed the TUCF/Fremantle Hospital course within the past 3 years to complete the DMT Refresher at TUCF.

Refresher courses are held in conjunction with full DMT programs. Students will be required to complete all of the practical training exercises and assessments as well as the final theory assessment.

15.1.6 COURSE STANDARDS

The course meets the requirements of:

- a) ADAS Diver Medical Technician.
- b) Certificate IV in Occupational Diving (Diver Medical Technician). National Qualification Code 80353ACT.

15.2 IN DETAIL

15.2.1 COURSE OVERVIEW

When working offshore, all divers will have been trained in first aid. However, there is a requirement for a member of the dive team who is not diving, other than the supervisor, to be trained in advanced first aid – generally referred to as a “diver medic” or “diver medical technician” (DMT) .

The TUCF/Fremantle Hospital DMT course content is based on previous HSE requirements, but the relevance of the contents has been regularly audited by ADAS, and changes have been made where appropriate.

The course is competency based. Each module of the course has clearly identified competencies that are assessed at various stages [of the course]. Competencies will be assessed practically, verbally or by questionnaire.

The aim of the course is to ensure the Diver Medic is:

- a) Capable of administering First Aid and emergency treatment and of carrying out the directions of a doctor pending the arrival of more skilled medical aid;



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- b) Capable of communicating understandably by telephone, radio or facsimile with the doctor;
- c) Familiar with diving procedures and compression chamber operation, and
- d) Able to assist the diving supervisor with decompression procedures and advising when medical help should be sought.

The Diver Medic must be fit to enter a chamber in an emergency and must hold a valid diver's certificate of medical fitness and maintain a personal logbook in which to keep the certificate and record details of any entry into the compression chamber.



16. INTRODUCTION TO COMMERCIAL DIVING

16.1 IN BRIEF

16.1.1 COURSE DETAILS

Reference	On application.
Dates	On application. You must be part of a group to book this course at present.
Duration	2 Days
Location	TUCF, 8 Rous Head Road North Fremantle WA 6159
Student Numbers	Minimum Number 4 group bookings only Maximum Number 6
Price	AUD\$540.00
Deposit	A deposit of AUD\$200.00 is required to confirm a position on this course.
Inclusions	Price includes text books, all equipment for the duration of the course, and all certification fees and equipment for the course.

16.1.2 PREREQUISITES

The following are the mandatory prerequisites for the course:

- SSI Open Water Diver or approved equivalent.
- 18 years of age.
- Medically in date.

The following are recommend prerequisites that will enhance the enjoyment of your introduction to commercial diving:

- SSI Search & Recovery Diver.
- SSI Advanced Open Water Diver.
- SSI Deep Diver.

16.1.3 COURSE SYNOPSIS

To introduce recreational divers to the equipment and diving techniques used by the commercial diving industry. The program is not a certification course and does not imply or provide accreditation as a commercial diver.



16.1.4 SUBJECTS COVERED

Theory of decompression chambers and surface supplied diving operations. Practical diving will include a decompression chamber dive to 50 metres; surface supplied diving in the pool and ocean; use of underwater communications, full face masks and helmets; and two “working” dives!

16.1.5 INCLUSIONS

Surface supplied diving equipment, textbook and participation certification are provided.



17. MISCELLANEOUS COURSES

17.1 OVERVIEW

17.1.1 GENERAL

The courses listed in this section can also be provided by The Underwater Centre Fremantle. Please contact us for further information.

17.1.2 KIRBY MORGAN MAINTENANCE/ OPERATORS COURSE

This one day course is run in conjunction with our other courses. It is designed to train divers in the field maintenance of Diving System International (DSI – “Kirby Morgan” band masks and helmets). Students will receive a DSI Maintenance Certificate on successful completion of the course. Dates on application.

17.1.3 COURSE DESIGN

TUCF has the capability of and capacity for designing industry specific training for most subsea activities. These activities include ROV, Chamber Operator and Atmospheric Diving Systems. Please contact us for further information.



18. COURSE CALENDAR, PRICE LIST & BOOKINGS

18.1 INTRODUCTION

18.1.1 GST

Prices listed in this booklet do include the Goods and Services Tax (GST) where applicable. The GST commenced on 1 July 2000. GST is not payable on all ADAS commercial diving courses.

18.1.2 COURSE FEES

A 15% deposit is required to confirm a course booking. The balance of all course fees will need to be paid in full by or on the first day of the course. If you are completing a combined Part 1, 2 and 3, payments can be made at the start of each four week course.

PLEASE NOTE that your deposit is *non refundable* and *non transferrable* unless you have a medical reason or in other certain exceptional circumstances. If you cannot commence the course please give us as much notice as possible to avoid further administration charges.

Once you book onto a course that is the course you must undertake or risk forfeiting your deposit.

PLEASE NOTE As of 2011 a 15% deposit is required to confirm a course booking. 35% of the fees are due 30 days before the course commencement and the remaining 50% is due on the first day of the course.

18.2 CALENDAR AND PRICE

18.2.1 AIR DIVING TO 50M (COMBINED ADAS PART 1, 2 AND 3)

Ref	Commence		Finish	Section	Duration	Price
01/12C	16 January 2012	to	05 April 2012	5	12 Weeks	\$19,900.00
05/12C	20 February 2012	to	11 May 2012	5	12 Weeks	\$19,900.00
10/12M	10 April 2012	to	29 June 2012	5	12 Weeks	\$TBA
15/12C	14 May 2012	to	3 August 2012	5	12 Weeks	\$19,900.00
19/12C	02 July 2012	to	21 September 2012	5	12 Weeks	\$19,900.00
24/12C	06 August 2012	to	26 October 2012	5	12 Weeks	\$19,900.00
30/12C	10 September 2012	to	30 November 2012	5	12 Weeks	\$19,900.00
32/12M	24 September 2012	to	14 December 2012	5	12 Weeks	\$TBA
01/13C	14 January 2013	to	05 April 2013	5	12 Weeks	\$21,800.00
04/13C	18 February 2013	to	10 May 2013	5	12 Weeks	\$21,800.00
14/13C	13 May 2013	to	02 August 2013	5	12 Weeks	\$21,800.00
19/13C	01 July 2013	to	20 September 2013	5	12 Weeks	\$21,800.00
24/13C	05 August 2013	to	25 October 2013	5	12 Weeks	\$21,800.00
29/13C	02 September 2013	to	22 November 2013	5	12 Weeks	\$21,800.00
31/13C	23 September 2013	to	13 December 2013	5	12 Weeks	\$21,800.00

Deposit required: AUD\$2985.00



18.2.2 AIR DIVING TO 30M (COMBINED ADAS PART 1 AND 2)

Ref	Commence		Finish	Section	Duration	Price
01/12B	16 January 2012	to	09 March 2012	4	8 Weeks	\$13,120.00
05/12B	20 February 2012	to	13 April 2012	4	8 Weeks	\$13,120.00
15/12B	14 May 2012	to	6 July 2012	4	8 Weeks	\$13,120.00
19/12B	2 July 2012	to	24 August 2012	4	8 Weeks	\$13,120.00
24/12B	6 August 2012	to	28 September 2012	4	8 Weeks	\$13,120.00
30/12B	10 September 2012	to	02 November 2012	4	8 Weeks	\$14,380.00
01/13B	14 January 2013	to	08 March 2013	4	8 Weeks	\$14,380.00
04/13B	18 February 2013	to	12 April 2013	4	8 Weeks	\$14,380.00
09/13B	08 April 2013	to	31 May 2013	4	8 Weeks	\$14,380.00
14/13B	13 May 2013	to	05 July 2013	4	8 Weeks	\$14,380.00
19/13B	01 July 2013	to	23 August 2013	4	8 Weeks	\$14,380.00
24/13B	05 August 2013	to	27 September 2013	4	8 Weeks	\$14,380.00
29/13B	02 September 2013	to	25 October 2013	4	8 Weeks	\$14,380.00
31/13B	23 September 2013	to	15 November 2013	4	8 Weeks	\$14,380.00

Deposit required: AUD \$1970.00

18.2.3 OCCUPATIONAL SCUBA DIVING TO 30M (ADAS PART 1 ONLY)

Ref	Commence		Finish	Section	Duration	Price
01/12	16 January 2012	to	10 February 2012	3	4 Weeks	\$6,930.00
05/12	20 February 2012	to	16 March 2012	3	4 Weeks	\$6,930.00
15/12	14 May 2012	to	08 June 2012	3	4 Weeks	\$6,930.00
19/12	02 July 2012	to	27 July 2012	3	4 Weeks	\$6,930.00
24/12	06 August 2012	to	31 August 2012	3	4 Weeks	\$6,930.00
30/12	10 September 2012	to	05 October 2012	3	4 Weeks	\$6,930.00
01/13	14 January 2013	to	08 February 2013	3	4 Weeks	\$7,590.00
04/13	18 February 2013	to	15 March 2013	3	4 Weeks	\$7,590.00
09/13	08 April 2013	to	03 May 2013	3	4 Weeks	\$7,590.00
14/13	13 May 2013	to	07 June 2013	3	4 Weeks	\$7,590.00
19/13	01 July 2013	to	26 July 2013	3	4 Weeks	\$7,590.00
24/13	05 August 2013	to	30 August 2013	3	4 Weeks	\$7,590.00
29/13	02 September 2013	to	27 September 2013	3	4 Weeks	\$7,590.00
31/13	23 September 2013	to	18 October 2013	3	4 Weeks	\$7,590.00

Deposit required: AUD\$1040.00

18.2.4 RPL OCCUPATIONAL SCUBA DIVING TO 30M (ADAS PART 1 RPL ONLY)

Ref	Commence		Finish	Section	Duration	Price
02/12	30 January 2012	to	10 February 2012	6	2 Weeks	\$4,730.00
06/12	06 March 2012	to	16 March 2012	6	2 Weeks	\$4,730.00
11/12	23 April 2012	to	04 May 2012	6	2 Weeks	\$4,730.00
17/12	28 May 2012	to	08 June 2012	6	2 Weeks	\$4,730.00
22/12	16 July 2012	to	27 July 2012	6	2 Weeks	\$4,730.00
27/12	20 August 2012	to	31 August 2012	6	2 Weeks	\$4,730.00
31/12	24 September 2012	to	05 October 2012	6	2 Weeks	\$4,730.00
33/12	08 October 2012	to	19 October 2012	6	2 Weeks	\$4,730.00
02/13	29 January 2013	to	08 February 2013	6	2 Weeks	\$5,180.00
06/13	05 March 2013	to	15 March 2013	6	2 Weeks	\$5,180.00
12/13	22 April 2013	to	03 May 2013	6	2 Weeks	\$5,180.00



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16/13	27 May 2013	to	07 June 2013	6	2 Weeks	\$5,180.00
22/13	15 July 2013	to	26 July 2013	6	2 Weeks	\$5,180.00
26/13	15 August 2013	to	23 August 2013	6	2 Weeks	\$5,180.00
30/13	16 September 2013	to	27 September 2013	6	2 Weeks	\$5,180.00
32/13	07 October 2013	to	18 October 2013	6	2 Weeks	\$5,180.00

Deposit required: AUD\$710.00

18.2.5 UPGRADE FROM PART 1 TO PART 2 (ADAS PART 2 ONLY)

Ref	Commence		Finish	Section	Duration	Price
03/12	13 February 2012	to	09 March 2012	4	4 Weeks	\$7,250.00
08/12	19 March 2012	to	13 April 2012	4	4 Weeks	\$7,250.00
18/12	11 June 2012	to	06 July 2012	4	4 Weeks	\$7,250.00
23/12	30 July 2012	to	24 August 2012	4	4 Weeks	\$7,250.00
29/12	03 September 2012	to	28 September 2012	4	4 Weeks	\$7,250.00
35/12	08 October 2012	to	02 November 2012	4	4 Weeks	\$7,250.00
03/13	11 February 2013	to	08 March 2013	4	4 Weeks	\$7,940.00
08/13	18 March 2013	to	12 April 2013	4	4 Weeks	\$7,940.00
13/13	06 May 2013	to	31 May 2013	4	4 Weeks	\$7,940.00
18/13	10 June 2013	to	05 July 2013	4	4 Weeks	\$7,940.00
23/13	29 July 2013	to	23 August 2013	4	4 Weeks	\$7,940.00
28/13	02 September 2013	to	27 September 2013	4	4 Weeks	\$7,940.00
34/13	01 October 2013	to	25 October 2013	4	4 Weeks	\$7,940.00
36/13	21 October 2013	to	15 November 2013	4	4 Weeks	\$7,940.00

NOTE: An AUD\$530.00 discount is available for past TUCF Part 1 students.

Deposit required: AUD\$1090.00

18.2.6 UPGRADE FROM PART 2 TO PART 3 (ADAS PART 3 ONLY)

Ref	Commence		Finish	Section	Duration	Price
07/12	12 March 2012	to	5 April 2012	5	4 Weeks	\$7,300.00
12/12	16 April 2012	to	11 May 2012	5	4 Weeks	\$7,300.00
21/12	09 July 2012	to	03 August 2012	5	4 Weeks	\$7,300.00
28/12	27 August 2012	to	21 September 2012	5	4 Weeks	\$7,300.00
34/12	02 October 2012	to	26 October 2012	5	4 Weeks	\$7,300.00
39/12	05 November 2012	to	30 November 2012	5	4 Weeks	\$7,300.00
07/13	11 March 2013	to	05 April 2013	5	4 Weeks	\$7,990.00
11/13	15 April 2013	to	10 May 2013	5	4 Weeks	\$7,990.00
17/13	04 June 2013	to	28 June 2013	5	4 Weeks	\$7,990.00
21/13	08 July 2013	to	02 August 2013	5	4 Weeks	\$7,990.00
25/13	26 August 2013	to	20 September 2013	5	4 Weeks	\$7,990.00
33/13	01 October 2013	to	25 October 2013	5	4 Weeks	\$7,990.00
37/13	28 October 2013	to	22 November 2013	5	4 Weeks	\$7,990.00
38/13	18 November 2013	to	13 December 2013	5	4 Weeks	\$7,990.00

NOTE: An AUD\$520.00 discount is available for past TUCF Part 2 students.

Deposit required: AUD\$1095.00

18.2.7 DIVE MEDICAL TECHNICIAN & REFRESHER

Ref	Commence		Finish	Section	Duration	Price
09/12	10 April 2012	to	20 April 2012	14	2 Weeks	\$2,950.00
20/12	02 July 2012	to	13 July 2012	14	2 Weeks	\$2,950.00
25/12	06 August 2012	to	17 August 2012	14	2 Weeks	\$2,950.00
38/12	29 October 2012	to	09 November 2012	14	2 Weeks	\$2,950.00



10/13	08 April 2013	to	19 April 2013	14	2 Weeks	\$2,950.00
20/13	01 July 2013	to	12 July 2013	14	2 Weeks	\$2,950.00
39/13	23 September 2013	to	05 October 2013	14	2 Weeks	\$2,950.00
40/13	25 November 2013	to	06 December 2013	14	2 Weeks	\$2,950.00

Deposit required: AUD\$445.00

Refresher Cost: \$2650.00

18.2.8 HARDSUIT PILOT

Ref	Commence		Finish	Section	Duration	Price
XX/12	yet to be confirmed	to	yet to be confirmed	10	5 weeks	\$25,000.00

Deposit required: AUD\$2500.00

18.2.9 ADAS ONSHORE DIVE SUPERVISOR

Ref	Commence		Finish	Section	Duration	Price
04/12	12 March 2012	to	23 March 2012	9	2 Weeks	\$2,750.00
14/12	14 May 2012	to	25 May 2012	9	2 Weeks	\$2,750.00
36/12	15 October 2012	to	26 October 2012	9	2 Weeks	\$2,750.00
05/13	18 February 2013	to	01 March 2013	9	2 Weeks	\$2,750.00
15/13	13 May 2013	to	24 May 2013	9	2 Weeks	\$2,750.00
27/13	05 August 2013	to	16 August 2013	9	2 Weeks	\$2,750.00
35/13	07 October 2013	to	18 October 2013	9	2 Weeks	\$2,750.00

Deposit required: AUD\$415.00



18.3 BOOKINGS

18.3.1 GENERAL

Courses run continuously according to demand and places are allocated on a “first come first served” basis to students who have forwarded the appropriate deposit and booking form. Provisional bookings are accepted but places can only be held where a 15 % deposit has been received (see course information sheets for details).

Please be advised courses fill up very quickly. Please do not send payment without confirmation from the Training Administrator that your chosen course is available.

18.3.2 BOOKING FORM

A booking form can be found in Section 20 at the back of this booklet. TUCF requires all fields answered in order to process your enrolment and accreditation. Please contact the Training Administrator via the contact details below to discuss your course options and choices before forwarding your completed booking form to TUCF.

18.3.3 DEPOSITS AND PAYMENTS

PLEASE NOTE that your deposit is non refundable and non transferable.

Once you book onto a course that is the course you must undertake or risk forfeiting your deposit.

If you fail to pay all specific outstanding Course fees to TUCF by the due date (30 days prior to course commencement), you will forfeit all monies paid, along with your place on the Course. If you experience difficulties meeting this requirement, you must contact TUCF prior to the 30 day deadline.

18.3.4 INFORMATION

For further information please contact the Training Administrator at TUCF:

- a) PO Box 130, North Fremantle WA 6159
- b) Telephone: +61 8 9336 3343
- c) Facsimile: +61 8 9336 3345
- d) Email: cmillar@tucf.com.au

18.4 CODE OF PRACTICE

18.4.1 ACCESS & EQUITY

TUCF is committed to integrating Access and Equity principles within all the services we provide to our clients. All staff recognise the rights of learners and provides information, advice and support that are consistent with our Code of Practice.

Regardless of cultural background, gender, sexuality, disability or age you have the right to learn in an environment that is free from discrimination and harassment and be treated in a fair and considerate manner while you are studying with us.



If, at any time, you feel that any staff member is not abiding by our Code of Practice we advise you report your complaints or grievance to your supervisor / trainer or anyone in our organisation, or complete our complaints and appeals form.

We provide and support the following services within our Code of Practice.

- a) Client Selection, Enrolment & Induction / Orientation Procedures
- b) Course Information
- c) Course Pre-Requisites
- d) Fees & Charges
- e) Qualifications from Other RTOs
- f) f) Provision for Language, Literacy & Numeracy Assessment
- g) Client Support
- h) Flexible Learning and Assessment Procedures
- i) Welfare and Guidance Services
- j) Appeals, Complaints and Grievance Procedures
- k) Legislation
- l) Disciplinary Procedure
- m) Staff Responsibilities for Access and Equity Issues
- n) Recognition of Prior Learning (RPL) Arrangements
- o) Tuition Fees Include
- p) Support Services
- q) Lost Qualifications

18.4.2 CLIENT SELECTION, ENROLMENT & INDUCTION / ORIENTATION PROCEDURES

We provide clear information on the qualifications / courses that we offer. This includes the location of training, any required skills or knowledge and any additional training pathways.

Our enrolment process requires you to complete an enrolment form and provide as much relevant information as possible to ensure we provide training to suit your needs. All information collected is kept confidential and subject to our Privacy Policy.

We also conduct an induction on the first day of training and go through our key Policies and Procedures to ensure that all learners understand the information contained in our Management Systems.

18.4.3 COURSE INFORMATION

Specific course brochures and flyers have been developed for all of the courses and programs that we currently offer. Learner information sheets for each course and its content are also available on request.



18.4.4 COURSE PRE-REQUISITES

Any pre-requisites for a course are outlined in the course information booklet under the relevant course information page.

18.4.5 FEES & CHARGES

A Booking is not considered confirmed until the full deposit specified to the Student and a completed Booking Form is received by TUCF.

All deposits are non-refundable and non-transferable.

If a Student fails to pay all specified outstanding Course fees to TUCF by the due date (30 days prior to Course commencement), the Student will forfeit all monies paid, along with their place on the Course. If a Student is experiencing difficulties meeting this requirement, they are to contact TUCF prior to the 30 day deadline.

Cancellations for any reason within 30 days of the commencement of a Course will result in the forfeiture of all monies paid to TUCF.

18.4.6 QUALIFICATIONS FROM OTHER RTOS

TUCF's recognises statements of attainments and certificates issued by other RTOs.

Should a learner provide a valid statement of attainment or certificate, the company will record this as a credit transfer against the relevant unit of competency. However, if the statements of attainment or certificate is older than the current Training Package / Accredited Course the learner will be required to map the old unit codes against the new codes to demonstrate that they are the same and that credit can be granted. In this instance the learner would meet with the Managing Director and receive a copy of the latest relevant units to map against.

18.4.7 PROVISION FOR LANGUAGE, LITERACY & NUMERACY ASSESSMENT

We provide advice, support and help for any language, literacy and numeracy assistance on request. We will also monitor the needs of our learner's language, literacy and numeracy skills through our enrolment forms, and through the learning process. If at any time we feel a learner requires any language, literacy and numeracy assistance we will either provide this support measure or tailor learning and assessment materials to match learner needs.

18.4.8 CLIENT SUPPORT

We currently offer support in:

- a) RPL assessment
- b) options in learning
- c) guidance on career options
- d) one on one tutoring
- e) pre-course interviews
- f) training needs analysis
- g) distance education and



- h) flexible delivery.

18.4.9 FLEXIBLE LEARNING AND ASSESSMENT PROCEDURES

Our training and assessment procedures are flexible and take into account learner needs. We will ensure that:

- a) All required resources for the delivery of any course are in place and maintained in good working order
- b) Training and assessment will only be conducted by qualified staff
- c) All training and assessment will be to the nationally set standard prescribed in the relevant Training Package or accredited course material.

This means that any training and assessment received by students, is done in accordance with the National Quality Training Framework and any qualifications achieved with TUCF will be recognised nationally.

18.4.10 WELFARE AND GUIDANCE SERVICES

We will endeavour to provide welfare and guidance to all learners. This includes

- a) Occupational Health and Safety
- b) review of payment schedules when requested
- c) learning pathways and possible RPL opportunities
- d) provision for special learning needs
- e) provision for special cultural and religious needs; and
- f) provision for special dietary needs.

18.4.11 APPEALS, COMPLAINTS AND GRIEVANCE PROCEDURES

TUCF has policies and procedures for dealing with appeals and complaints. It is important that this procedure is clearly understood and followed. Any student with a complaint may raise the matter with TUCF staff and attempt an informal resolution. Should the complaint remain unresolved after informal resolution is attempted the student should complete a student complaint form and contact the TUCF Managing Director to arrange a meeting. At this meeting the complaint can be raised and a resolution attempted. For a copy of our fully comprehensive "Appeal and Complaints Procedure" please contact our staff or office on (08) 9336 3343.

18.4.12 LEGISLATION

All staff within TUCF will comply with a range of legislation. Any changes to relevant legislation will be advised and updated accordingly to both students and staff involved as per the RTO should such changes affect our practices we will discuss at our Weekly Staff Meetings and implemented accordingly.



18.4.13 DISCIPLINARY PROCEDURE

To ensure all learners receive equal opportunities and gain the maximum from their time with us, these rules apply to all personnel in attendance at any of our sessions. Any person(s) who displays dysfunctional or disruptive behaviour may be asked to leave the session and/or the course.

Dysfunctional behaviour may include:

- a) continuous interruptions to the trainer whilst delivering the course content
- b) smoking in non-smoking areas
- c) being disrespectful to other participants
- d) harassment by using offensive language
- e) sexual harassment
- f) acting in an unsafe manner that places themselves and others at risk
- g) continued absence at required times

Any person who is asked to leave a session or course has the right of appeal through our appeals process.

Additional disciplinary procedures are placed on learners undertaking diving courses. These will be detailed in an induction on the first day of training. For a copy of our fully comprehensive "Student Responsibilities" please contact our staff or office on (08) 9336 3343.

18.4.14 STAFF RESPONSIBILITIES FOR ACCESS AND EQUITY ISSUES

TUCF and its staff have been inducted in their responsibilities for our access and equity principles. Our staff act in accordance with our Code of Practice and all learners are made aware of their rights and responsibilities. All learners have access to all courses that we conduct irrespective of gender, culture, linguistic background, race, or disability.

18.4.15 RECOGNITION OF PRIOR LEARNING (RPL) ARRANGEMENTS

RPL is available to all learners. If you believe you have relevant skills and abilities in order to complete any part of this course please contact our staff. They will discuss the evidence requirements you will need to provide and support such documentation. Our fully comprehensive RPL process, in the form of our Course Information Booklet, will also provide you with further guidance. This Booklet can be provided to you on request.

18.4.16 TUITION FEES INCLUDE

The tuition fee includes all relevant manuals and training materials, expert facilitation, support services including mentoring and coaching, assessment of both practical and theory elements and the certificate awarded on successful completion of the programs.

18.4.17 SUPPORT SERVICES

If any student has difficulty with any aspect of the course, you will be able to ask the trainer for extra assistance at any non-lecturing time. Support can be provided via internet, email or phone. If required you may also ring our office with any queries relating to the course or any difficulties you may have regarding your participation on any course. Between the hours of 8.30am and 4.30pm you



can call our head office on (08) 9336 3343 and speak to one of our facilitators or staff. In all cases if you would like an Instructor to contact you please let us know a convenient contact time.

18.4.18 LOST QUALIFICATIONS

Should the student lose the qualification/certificate awarded at the completion of the program, a new testamur can be re-printed at a cost of \$125.00.



19. INSTRUCTOR PROFILES

19.1 INTRODUCTION

19.1.1 GENERAL

The standard of commercial diver training received at any school is dependent upon the knowledge, skills and experience of the instructors concerned. Key staff at The Underwater Centre Fremantle (TUCF) are outlined in this section. Included are profiles on:

- a) Ian Milliner, Managing Director
- b) Dusty Miller, General Manager Business Development
- c) Koh Kim Choon, Operations Manager
- d) Brendon Janson, Senior Instructor
- e) AJ Rankin, Senior Instructor
- f) Glen Weeks, Instructor
- g) Vikas Shah, Instructor
- h) Tomasina Atkins, Administration Assistant
- i) Emma Christ, Administration Assistant

19.2 THE TEAM

19.2.1 IAN MILLINER

Ian was formally the National Manager of the National Association of Scuba Diving Schools Australasia Inc (NASDS), a position which he held for 8 years. He is a former Royal Australian Navy Clearance Diver holding ADAS Parts 1, 2 and 3 commercial diver and supervisor accreditation. A summary of his key diving qualifications include:

- a) Diploma Occupational Diving - Dive Manager, Advanced Underwater Work to 50 metres, ADAS (80470ACT)
- b) Certificate IV in Assessment and Workplace Training
- c) NASDS Open Water Instructor Trainer (AUST)
- d) NASDS Open Water Instructor Trainer (USA)
- e) Diploma Occupational Diving - Dive Trainer, Advanced Underwater Work to 50 metres, ADAS (80447ACT)
- f) PADI Instructor Development Course Staff Instructor



Ian Milliner, preparing for a 65 metre mixed gas (heliox) dive during a course for the Royal Malaysian Navy.

- g) RAN Scuba Air Supervisor
- h) ADAS Endorsed Chamber Operator
- i) ADAS Endorsed Nitrox Diver
- j) ADAS Dive Medical Technician
- k) DSI Technical Service Technician
- l) St Johns Ambulance Occupational First Aid
- m) PADI Medic First Aid Instructor

As a naval clearance diver Ian was posted to various ships and operational diving teams. He also saw three years service as a Clearance Diver with the Special Air Service Regiment (SASR) in various operational capacities. Ian is currently a member of the RAN standby reserve.

In 1986/87 Ian was the co-owner/operator of 9.2 metre charter vessel licensed for diving charters.

Appointed to the position of National Manager of NASDS Australasia (Formally the Federation of Australian Underwater Instructors FAUI) in November 1987, Ian was responsible to the membership for all aspects of the association's administration, promotion, product development, business growth and communication.



Ian Milliner, exiting the water after removing a subsurface pump, Sumbawa, Indonesia.

He has been the Managing Director and training manager at TUCF since its inception in 1996.

Ian held a number of senior industry administrative positions concurrent to his work. These include:

- a) Secretary of the Australia Scuba Council (1988/91) an industry representative body comprising members of key industry participants. (Re-appointed Secretary 1994/95).
- b) Secretary of the National Scuba Qualification Commission (1991 to 1993) an industry representative body comprising members of key industry groups, with the special task of administering the Federal Government sponsored National Coaching Accreditation Scheme. Re-appointed Secretary of the NSQC in June 1994.
- c) Secretary of the WA Branch of the Clearance Diving Association 1991/93.
- d) Member, Boating Industry Association (BIA), Boat Show Sub Committee, responsible for the Diving Industry's participation 95 & 96 Perth Boat Shows.
- e) Member of the Maritime Archaeology Advisory Committee of the Western Australian Maritime Museum, a committee responsible for advising the Maritime Museum Board on matters relating maritime archaeology.

Recent career highlights include:

- a) Conduct of ADAS Part 1, 2, 3, and mixed gas diving to 90 metre training for the Royal Malaysian Navy, Lumut Malaysia (2005 - 2007).
- b) Conduct of ADAS diver training for the WA Police Force (Award for Excellence in Training) (October 2004).
- c) Conduct of Audit of Mscience Pty Ltd on behalf of Hamersley Iron Pty Ltd (March 2004)



- d) Conduct of Audit of the Geraldton Port Authority diving systems and diving team (December 2003).
- e) Consultancy services for the WA Department of Industry and Resources (DoIR), reviewing Diving Safety Management Systems (June/July 2003).
- f) Production of Diving Safety Management Systems in accordance with the new PSL (Diving Safety) Regulations 2002, For Covus Corporation, Allied Diving Services, Territory Diving Services (January to September 2003) and Pacific Marine Group (July 2005).
- g) Conduct of Chamber Operator Training for “MY Aussie Rules”, Greg Norman's new motor yacht, October 2002.
- h) Conduct of Seaeye 600DT ROV training program, PT Newmont Nusa Tenggara, Sumbawa Indonesia, December 2001
- i) Conduct of diver training program, PT Newmont Nusa Tenggara, Sumbawa Indonesia, January 2001

19.2.2 DUSTY MILLER

Dusty was a founding director of Contract Diving Services, one of Australia’s foremost commercial diving companies. His experience as a naval clearance diver over seven years, plus his extensive involvement in the offshore and onshore diving industry over the last three decades, make Dusty one of the most experienced diving operations managers in the industry. Dusty has been involved in the commercial diving industry since his honourable discharge from the Royal Australian Navy in 1973.



*Dusty Miller
General Manager Business
Development.*

After his initial move to Western Australia, he was eagerly sought after by diving companies in Bass Strait and was involved in lay barges, ABS surveys, salvage operations, etc. Later he became involved in the early development of the offshore oil industry in Western Australia and was involved with deep saturation diving on various drilling vessels.

Dusty is one of the most competent diving supervisors and managers in Australia and is highly respected throughout the industry. He was instrumental in the introduction into the RAN of the remotely operated rescue vehicle (RORV) known as Remora.

Dusty is currently General Manager Business Development for TUCF. He is also an active serving member of the Australian Army Reserve, holding the rank of Captain.

19.2.3 KOH KIM CHOON

Koh joined TUCF following several years as a Senior Project Manager for Sapura Diving Services in Malaysia where he successfully coordinated and managed commercial diver training by TUCF for the Royal Malaysian Navy.



*Koh Kim Choon
Operations Manager.*

Prior to this, Koh spent 23 years in the Royal Malaysian Navy responsible for operations, training, administration and supervision of clearance diving units, and as Commanding Officer onboard fast attack crafts.

Koh holds ADAS Parts 1, 2 and 3 and Diving Supervisor accreditations.



His move to Western Australia has seen conducting commercial diving courses for students from around the world as well as developing further business opportunities for TUCF in South East Asia.

19.2.4 BRENDON JANSON

Brendon Janson joined the diving industry in 1997, beginning his career with 5 years in the South African Navy as a clearance diver. After which he then moved on to the Civils Onshore Dive Industry where he worked for 4 years before also completing a year offshore.

Having also worked in the film industry as a safety diver, Brendon joins the TUCF team with a range of skills and a high level of knowledge to fill the role of Senior Instructor.



*Brendon Janson
Senior Instructor.*

19.2.5 AJ RANKIN

A.J. joined TUCF in January 2011 as an Assistant Instructor. He began his diving career as a PADI Recreational Diving instructor in 2008 which is also the year he moved to Perth from Colorado, U.S.A. After working as a Divemaster at Perth Diving Academy he converted to commercial diving in 2009.

Since joining TUCF A.J. has become an ADAS Part 2 Supervisor and is currently training to become a full Senior Instructor.



*AJ Rankin
Instructor.*

19.2.6 GLEN WEEKS

Glen holds an ADAS part 3, chamber operator and a Kirby Morgan Maintenance and Repair Technician certification, as well as a Certificate III in Maritime Operations and Certificate III in Transport and Distribution Maritime Section.

Glen served in the Royal Australian Navy as a Boatswain Mate for eight years, six of those years on a sea-going vessel. He has been deployed operationally in both Afghanistan and Iraq, and received the Australia Day Medallion in 2009 in recognition of the level professionalism and efficiency displayed under pressure whilst in Afghanistan onboard HMAS Warramunga. He was also a member of the ships dive team, demolitions team and boarding teams.



*Glen Weeks
Instructor.*



19.2.7 VIKAS SHAH

Vik moved to Australia in 2000 where he spent 3 years at Curtin University completing a diploma in business and went on to study accounting and taxation.

After spending a year in the field, he left accounting and worked in the timber flooring industry for 3 years.

Vik began his commercial diving career in 2008, gaining most of his experience with Seaforce Diving and by taking on a range of jobs locally, in Dampier and in Broome. He now holds Part 1, 2 and 3 ADAS certifications and brings a diverse experience background to the school.



*Vikas Shah
Instructor.*

19.2.8 TOMASINA ATKINS

Tomasina joined TUCF in April 2011 as an Administration Assistant. Having recently moved to Australia from New Zealand, she brings with her a high level of customer service and administration skills teamed with dedication.

Previously working in the Automotive Industry, Tomasina is enjoying extending her knowledge and familiarising herself with TUCF and ADAS requirements.



*Tomasina Atkins
Administration Assistant.*

19.2.9 EMMA CHRIST

Emma joined TUCF in April 2011, taking up the role of Administration Assistant. Previously working in hospitality she comes to TUCF with a range of skills.

Emma also has a keen interest in Media, completing an Adobe Dreamweaver CS5 course on website design. She is now responsible for updates and changes to the company website and Facebook page.



*Emma Christ
Administration Assistant.*



20. BOOKING FORM – DIVING & FIRST AID



SURNAME	
GIVEN NAMES	
COURSE DATE & NUMBER	
ADDRESS	
TOWN	
STATE	
POSTCODE	
PHONE (Work)	
PHONE (Mobile)	
FAX	
E-MAIL	
DATE OF BIRTH	
SEX	
NATIONALITY	
OCCUPATION	
COURSE BOOKINGS []	DATA []
MYOB []	LETTER []

Quoted Price \$ _____.

Deposit Paid \$ _____.

Date Paid ____/____/____

Method of Payment MasterCard Visa Card Cheque Cash

Card Number

Expiry Date /

Card Holders Signature _____

Direct Debit Details **BSB: 336 063 Account # 553 014 314** (Note: If paying by direct debit, please write your surname or invoice number as a reference)

Prerequisites Attach copies of documents which confirm prerequisites

Important Notice Please note that course deposits are **non-refundable** and **non-transferable**

Post or Fax Bookings The Underwater Centre Fremantle Pty Ltd
PO Box 130
NORTH FREMANTLE WA 6159
Facsimile: (08) 9336 3345

Further Information Contact Tomasina Atkins (08) 9336 3343



PLEASE ANSWER THE FOLLOWING QUESTION
<u>Why do you want to complete this course?</u>

Please tick:

- I have completed the appropriate booking form and organised my deposit
- I have read the information in the course information booklet and understand its content
- I have completed the attached question, as above
- I have provided TUCF with the pre-requisites for my course as outlined in the course information booklet
- I understand that if I have any special requirements (e.g. religious, cultural, dietary, language and literacy) I will need to contact TUCF prior to my course commencing
- I understand the requirements of this course include face to face classroom work, mentoring, home study, practical assessment and theoretical assessment.
- I understand and agree that by signing this document I am liable for all course fees.
- I am aware that it is an offence to make a false statement on this form.
- I understand it is a requirement that all originals of my qualifications and documentation must be presented to TUCF staff on enrolment (if required)

Full Name of Student:

I acknowledge and understand the above policies and requirements:

Signature:

Date:



21. BOOKING FORM - SHOTFIRER



SURNAME	
GIVEN NAMES	
ADDRESS	
TOWN	
STATE	
POSTCODE	
PHONE (Work)	
PHONE (Mobile)	
FAX	
E-MAIL	
DATE OF BIRTH	
SEX	
NATIONALITY	
OCCUPATION	

COURSE BOOKINGS []	DATA []	MYOB []	LETTER []
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Program 1 Full Program AUD\$1500.00
Program 2 RPL/Credit Transfer AUD\$1300.00
 Underground Surface General

Proof of Identification (Please attach) Drivers Licence Passport

Do you hold a current Dangerous Goods and Security card? (Please attach) Yes No

Method of Payment MasterCard Visa Card Cheque Cash

Card Number

Expiry Date /

Card Holders Signature _____

Direct Debit Details **BSB: 336 063 Account # 553 014 314** (Note: If paying by direct debit, please write your surname or invoice number as a reference)

Prerequisites Attach copies of documents which confirm prerequisites.

Important Notice Please note that course deposits are **non-refundable** and **non-transferable**

Post or Fax Bookings The Underwater Centre Fremantle Pty Ltd
 PO Box 130
 NORTH FREMANTLE WA 6159
 Facsimile: (08) 9336 3345



PLEASE ANSWER THE FOLLOWING QUESTION
<u>Why do you want to complete this course?</u>

Please tick:

- I have completed the appropriate booking form and organised my deposit
- I have read the information in the course information booklet and understand its content
- I have completed the attached question, as above
- I have provided TUCF with the pre-requisites for my course as outlined in the course information booklet
- I understand that if I have any special requirements (e.g. religious, cultural, dietary, language and literacy) I will need to contact TUCF prior to my course commencing
- I understand the requirements of this course include face to face classroom work, mentoring, home study, practical assessment and theoretical assessment.
- I understand and agree that by signing this document I am liable for all course fees.
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- I understand it is a requirement that all originals of my qualifications and documentation must be presented to TUCF staff on enrolment (if required)

Full Name of Student:

I acknowledge and understand the above policies and requirements:

Signature:

Date:

